

# UNION COUNTY IMPROVEMENT AUTHORITY

1499 US Highway One, North, 3<sup>rd</sup> Floor  
 Rahway, New Jersey, 07065  
 www.ucimprovementauthority.org  
 (732) 382-9400 (732) 382-5862 fax

Resolution No. 30-2016

Date: April 6, 2016

## RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY APPROVING THE PUBLIC AND EXECUTIVE SESSION MEETING MINUTES OF MARCH 2, 2016

APPROVED AS TO FORM:  
 Lisa M. da Silva  
 Clerk of the Authority

APPROVED AS TO SUFFICIENCY OF FUNDS  
 YES  NO  NONE REQUIRED  
 UNION COUNTY IMPROVEMENT AUTHORITY

*Lisa M. da Silva*

*[Signature]*

	PRESENT	ABSENT	AYE	NAY	ABSTAIN	MOTION	SECOND
<i>Bornstad</i>	1		1				
<i>D'Elia</i>	1		1				
<i>Hockaday</i>		1					
<i>Lattimore</i>	1				1		
<i>Salerno, Secretary</i>			1			1	
<i>Szpond</i>	1				1		
<i>Tomko, Treasurer</i>	1		1				1
<i>Rountree, Vice Chair</i>	1		1				
<i>Scutari, Chairman</i>		1					

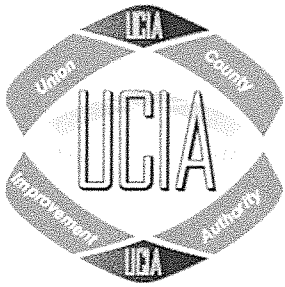
**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY  
APPROVING THE PUBLIC AND EXECUTIVE SESSION MEETING  
MINUTES OF MARCH 2, 2016**

**WHEREAS**, the Union County Improvement Authority (the "Authority") has been duly created by an Ordinance of the Board of Chosen Freeholders of the County of Union, New Jersey), as a public body and corporate and politic of the State of New Jersey pursuant to and in accordance with the County Improvement Authorities Law, N.J.S.A. 40:37A-44, *et seq.*; and

**WHEREAS**, the Authority Clerk, pursuant to its By-Laws, shall prepare and retain minutes of its meetings, including its Regular Meetings, and also prepare and retain minutes of any Executive Sessions that occur during a meeting; and

**WHEREAS**, the Authority Clerk has prepared regular and executive session minutes of its March 2, 2016 meeting and has presented the minutes to the Commissioners for review;

**NOW, THEREFORE, BE IT RESOLVED** by the Union County Improvement Authority that the public and executive session minutes of March 2, 2016 are hereby approved and released for publication in accordance with law.



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## March 2, 2016 Regular Public Meeting

Chairman Scutari called the meeting to order at 5:02 pm in the meeting room of the Union County Improvement Authority, 1499 US Highway One, North, Rahway New Jersey.

Notice of Compliance of the Open Public Meetings Act was read by Clerk da Silva.

A roll call of Commissioners showed the following present: Commissioners Bornstad, Hockaday (*via teleconference*), Salerno (*via teleconference*), Tomko, Vice Chairwoman Rountree and Chairman Scutari.

*Commissioners D'Elia entered at 5:04 p.m.*

Commissioners absent: Commissioner Vollero.

Others present: Daniel P. Sullivan, Linda Stender, Mark Brink, and Monica Perkins of the Authority's staff; Jonathan Williams, Esq. and John Palumbo, Esq. of DeCotiis Fitzpatrick & Cole; Christopher Langhart of McManimon, Scotland and Bauman, LLC; and Clerk Lisa M. da Silva

Chairman Scutari led the Pledge of Allegiance

Communications: There were no Communications.

Public Comment: There was no public comment.

Report of Executive Director, Committees, Staff and Counsel – Public Session I

a) Resolutions/Consent Agenda

Commissioners Tomko made a motion to approve resolution 20-2016, approving the public session minutes of February 3, 2016 and February 11, 2016. The motion was seconded by Vice Chairwoman Rountree and approved by all members present by roll call vote.

Commissioner D'Elia arrived at 5:04 p.m.

Commissioner Bornstad made a motion to approve resolution 21, 2016 approving a bill list and the release of vouchers for processing and payment, subject to the certification that sufficient funds are available. The motion was seconded by Commissioner D'Elia and approved by all members present by roll call vote.

Commissioner Rountree made a motion to approve resolution 22-2016, authorizing the execution of contracts with previously appointed and reappointed professionals and consultants to the Authority. The motion was seconded by Commissioner D'Elia and approved by all members present by roll call vote.

Commissioner Bornstad made a motion to approve resolution 23-2016 reappointing Economic Planning Group as the Authority's Broker of Record for Group Life Insurance, AD&D insurance and Group Short and Long Term Disability Insurance. The motioned was seconded by Commissioner D'Elia and approved by all members present by roll call vote.

Mr. Sullivan explained the details of resolution 24-2016, to enter into Cooperative Pricing Agreement with the County of Union. He stated the Authority was specifically interested in the document scanning services that was approved by the County. The motioned was made by Commissioner Tomko and seconded by Commissioner D'Elia and approved by all members present by roll call vote.

Mr. Sullivan introduced resolution 25-2016, creating the position of Administrative Assistant and explained to the Commissioners the need for clerical staff. The motion was made by Commissioner Bornstad and seconded by Commissioner D'Elia with all members present voting in the affirmative.

Mr. Sullivan introduced resolution 26-2016, making an application to the Local Finance Board. Mr. Langhart provided details of the application and the process that needs to be followed. The motion was made by Commissioner Rountree and seconded by Commissioner D'Elia with all members present voting in favor by roll call vote.

*Resolutions 27-2016 and 28-2016 were moved to Public Session II on the agenda.*

Commissioner Bornstad made a motion to vote on resolution 29-2016, authorizing the executive director to approve the escrow agreement in connection with the Roselle Mind and Body Center Project. The motion was seconded by Commissioner D'Elia and approved by all by roll call vote.

Report of Committees, Staff and Counsel – Executive Session.

The following statement was read by Clerk da Silva.

*WHEREAS, the Open Public Meeting Act, N.J.S.A 10:4-6 et seq., permits the exclusion of the public from a public body meeting in certain circumstances; and*

*WHEREAS, the Union County Improvement Authority Board of Commissioners is of the opinion that such circumstances presently exist; and*

*WHEREAS, the Board of Commissioners wishes to discuss the following issues:*

- 1) Litigation and Matters covered by attorney client privilege: UCLA v. Verge Properties*
- 2) Contracts: Lease Negotiations with the State of New Jersey*

*WHEREAS, minutes will be kept of the executive session and once the matter(s) above no longer require confidentiality, the minutes, or appropriate portions thereof, of the executive session will be made available to the public; and*

*WHEREAS, the public is not being informed that the Authority may take official action at the conclusion of executive session.*

*NOW THEREFORE BE IT RESOLVED by Union County Improvement Authority Board of Commissioners that the public be excluded from this meeting.*

Commissioner Salerno made a motion to go into executive session. The motion was seconded by Commissioners Hines and approved by all by roll call vote. The board convened into executive session at 5:13 pm.

Report of Committees, Staff and Counsel – Public Session II

*a. Discussion & action on any other items listed in #9*

Commissioner Bornstad made a motion to return to public session. The motion was seconded by Commissioner Tomko with all members present voting in favor. The Board returned to Public Session at 5:32 p.m.

Commissioner Bornstad made a motion to authorize the Executive Director to execute a quitclaim deed to convey certain property to the City of Linden in Furtherance of the Settlement Agreement with the City of Linden. The motion was seconded by Commissioner D’Elia and approved by all members present by roll call vote.

Commissioner Tomko made a motion to approve resolution 28-2016, rejecting the bids for the fit-out of space for the new Jersey department of Labor-Workers’ Compensation Court. The motion was seconded by Commissioner Bornstad and approved by all members present by roll call vote.

Unfinished Business

There was no unfinished business to discuss.

New Business

There being no further business to discuss, Commissioner Rountree made a motion to adjourn. The motion was seconded by Commission Bornstad and approved by voice vote.

The meeting was adjourned at 5:34 p.m.

Respectfully submitted,

Lisa M. da Silva  
Clerk of the Authority

Anthony Scutari  
Chairman

John Salerno  
Secretary