

UNION COUNTY IMPROVEMENT AUTHORITY

MINUTES OF THE MEETING of

Wednesday, February 4, 2009

7:00 PM

Call to Order was made by Chairman Anthony Scutari at 7:03 PM.

Pledge of Allegiance was lead by Chairman Scutari.

The Notice of Compliance with the Open Public Meetings Act was read by Executive Director Charlotte DeFilippo.

Chairman Scutari asked for roll call. Roll call showed Chairman Tony Scutari, Vice Chairman Joseph Miskiewicz, Secretary John Salerno, Treasurer Cherron Rountree, Commissioner Sebastian D'Elia, Commissioner Walter Boright, Commissioner Linda Hines and Commissioner Samuel McGhee were present, and Commissioner Carolyn Vollero was absent.

Chairman Scutari asked for a motion for approval of Minutes for the January 7, 2009 and December 3, 2008 meetings. On a motion made by Vice Chairman Miskiewicz and seconded by Commissioner Boright. Roll call showed Chairman that Tony Scutari, Vice Chairman Joseph Miskiewicz, Secretary John Salerno, Treasurer Cherron Rountree, Commissioner Walter Boright, and Commissioner Samuel McGhee were in the affirmative, Commissioner Carolyn Vollero was absent. Commissioner Linda Hines Commissioner Sebastian D'Elia were in the affirmative for the January 7, 2009 meeting minutes, but abstained from voting on the December 3, 2008 meeting minutes.

RESO 06-2009

RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY PROVIDING FOR THE ELECTION OF OFFICERS

The Commissioners discussed who would serve as officers to the Authority and decided to re-elect the current officers to serve for 2009.

Chairman Scutari asked for a motion. On a motion made by Vice Chairman Miskiewicz and seconded by Commissioner McGhee. Roll call showed Chairman Tony Scutari, Vice Chairman Joseph Miskiewicz, Secretary John Salerno, Treasurer Cherron Rountree, Commissioner Sebastian D'Elia, Commissioner Walter Boright Commissioner Linda Hines, and Commissioner Samuel McGhee were in the affirmative, and Commissioner Carolyn Vollero was absent.

RESO 07-2009

RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY AUTHORIZING THE RE-ADOPTION AND RE-CONFIRMATION OF THE BY- LAWS OF THE UNION COUNTY IMPROVEMENT AUTHORITY

Secretary Salerno commented that the By-Laws have the incorrect address for the Authority's offices. Gina Bilangi, Esq. from DeCotiis, FitzPatrick, Cole & Wisler, LLP responded that these are the original By-Laws of the Authority which have never been amended and that they will hopefully be updated this year. At that time, the Commissioners will have an opportunity to review them and subsequently vote to approve them.

Chairman Scutari asked for a motion. On a motion made by Vice Chairman Miskiewicz and seconded by Commissioner McGhee. Roll call showed Chairman Tony Scutari, Vice Chairman Joseph Miskiewicz, Secretary John Salerno, Treasurer Cherron Rountree, Commissioner Sebastian D'Elia, Commissioner Walter Boright Commissioner Linda Hines, and Commissioner Samuel McGhee were in the affirmative, and Commissioner Carolyn Vollero was absent.

RESO 08-2009

RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY DESIGNATING THE OFFICIAL NEWSPAPERS FOR THE AUTHORITY AS THE *STAR LEDGER* AND *COURIER NEWS*

Chairman Scutari asked for a motion. On a motion made by Vice Chairman Miskiewicz and seconded by Commissioner McGhee. Roll call showed Chairman Tony Scutari, Vice Chairman Joseph Miskiewicz, Secretary John Salerno, Treasurer Cherron Rountree, Commissioner Sebastian D'Elia, Commissioner Walter Boright Commissioner Linda Hines, and Commissioner Samuel McGhee were in the affirmative, and Commissioner Carolyn Vollero was absent.

RESO 09-2009

RESOLUTION FOR THE UNION COUNTY IMPROVEMENT AUTHORITY DESIGNATING CERTAIN FINANCIAL INSTITUTIONS AS OFFICIAL DEPOSITORIES FOR THE MONIES OF THE AUTHORITY IN ACCORDANCE WITH N.J.S.A. 40A:5-14 FOR THE YEAR 2009

Gina Bilangi, Esq. from DeCotiis, FitzPatrick, Cole & Wisler, LLP noted for the Commissioners that the financial institutions are the same as last year and that the only change made was to the address for one of the banks.

Chairman Scutari asked for a motion. On a motion made by Vice Chairman Miskiewicz and seconded by Commissioner McGhee. Roll call showed Chairman Tony Scutari, Vice Chairman Joseph Miskiewicz, Secretary John Salerno, Treasurer Cherron Rountree, Commissioner Sebastian D'Elia, Commissioner Walter Boright Commissioner Linda Hines, and Commissioner Samuel McGhee were in the affirmative, and Commissioner Carolyn Vollero was absent.

RESO 10-2009

RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY ESTABLISHING A MEETING SCHEDULE FOR THE PERIOD MARCH 2009 THROUGH THE AUTHORITY'S REORGANIZATION MEETING IN FEBRUARY 2010

Chairman Scutari asked for a motion. Vice Chairman Miskiewicz made the motion but before the motion was seconded Commissioner McGhee asked if the Commissioners would be amenable to adjusting the 7:00 PM meeting times to 6:00 PM. The Commissioners agreed that this was a good idea and wanted to make this change. As a motion on Resolution 10-2009 was already pending, the change would be reflected in an amended resolution following a vote on Resolution 10-2009, whereupon Commissioner McGhee seconded the motion on Resolution 10-2009. Roll call showed Chairman Tony Scutari, Vice Chairman Joseph Miskiewicz, Secretary John Salerno, Treasurer Cherron Rountree, Commissioner Sebastian D'Elia, Commissioner Walter Boright Commissioner Linda Hines, and Commissioner Samuel McGhee were in the affirmative, and Commissioner Carolyn Vollero was absent.

RESO 10A-2009

Chairman Scutari asked for a motion to amend Resolution 10-2009 consistent with what was discussed by the Commissioners. On a motion made by Commissioner McGhee and seconded by Vice Chairman Miskiewicz. Roll call showed Chairman Tony Scutari, Vice Chairman Joseph Miskiewicz, Secretary John Salerno, Treasurer Cherron Rountree, Commissioner Sebastian D'Elia, Commissioner Walter Boright Commissioner Linda Hines, and Commissioner Samuel McGhee were in the affirmative, and Commissioner Carolyn Vollero was absent.

RESO 11-2009

RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY REAPPOINTING THE EXECUTIVE DIRECTOR AS THE AFFIRMATIVE ACTION AND PUBLIC AGENCY COMPLIANCE OFFICER FOR THE AUTHORITY

Chairman Scutari asked for a motion. On a motion made by Vice Chairman Miskiewicz and seconded by Commissioner McGhee. Roll call showed Chairman Tony Scutari, Vice Chairman Joseph Miskiewicz, Secretary John Salerno, Treasurer Cherron Rountree, Commissioner Sebastian D'Elia, Commissioner Walter Boright Commissioner Linda Hines, and Commissioner Samuel McGhee were in the affirmative, and Commissioner Carolyn Vollero was absent.

RESO 12-2009

RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY ADOPTING A LIST OF FIRMS QUALIFIED TO PERFORM VARIOUS SERVICES TO THE AUTHORITY PURSUANT TO A REQUEST FOR QUALIFICATIONS PROCESS

Chairman Scutari asked for a motion. On a motion made by Vice Chairman Miskiewicz and seconded by Secretary John Salerno. Roll call showed Chairman Tony Scutari, Vice Chairman Joseph Miskiewicz, Secretary John Salerno, Treasurer Cherron Rountree, Commissioner Sebastian D'Elia, Commissioner Walter Boright Commissioner Linda Hines, and Commissioner Samuel McGhee were in the affirmative, and Commissioner Carolyn Vollero was absent.

RESO 13-2009

RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY APPOINTING CERTAIN PROFESSIONALS TO THE AUTHORITY

Chairman Scutari asked for a motion. On a motion made by Vice Chairman Miskiewicz and seconded by Commissioner McGhee. Roll call showed Chairman Tony Scutari, Vice Chairman Joseph Miskiewicz, Secretary John Salerno, Treasurer Cherron Rountree, Commissioner Sebastian D'Elia, Commissioner Walter Boright Commissioner Linda Hines, and Commissioner Samuel McGhee were in the affirmative, and Commissioner Carolyn Vollero was absent.

RESO 14-2009

RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY APPROVING CONSTRUCTION CHANGE ORDERS 167 THROUGH 173 TO THE CONTRACT WITH TERMINAL CONSTRUCTION CORPORATION FOR CONSTRUCTION SERVICES IN CONNECTION WITH THE UNION COUNTY COLLEGE ELIZABETH CAMPUS EXPANSION PROJECT

Executive Director Charlotte DeFilippo stated that new target date for completion of the construction work will be June 5th, 2009 instead of October 2009. Treasurer Rountree asked for more details on the change orders. Gina Bilangi, Esq. from DeCotiis, FitzPatrick, Cole & Wisler, LLP stated that a few of them concern minor design and/or materials modifications which in some instances were needed for code compliance. The others, she explained, are actually for additional work and/or changes requested by the end user and that the end user is providing the funds to pay for the work since these items were no contemplated in the original project design and budget. Treasurer Rountree asked which of the change orders before the Commissioners related to the changes requested by the end user. Tony Forano from Imperial Construction Group, the construction manager for the project, responded that the change orders for the end user requests are Nos. 167, 169, 170 and 171.

Chairman Scutari asked for a motion. On a motion made by Vice Chairman Miskiewicz and seconded by Commissioner McGhee. Roll call showed Chairman Tony Scutari, Vice Chairman Joseph Miskiewicz, Secretary John Salerno, Treasurer Cherron Rountree, Commissioner Sebastian D'Elia, Commissioner Walter Boright Commissioner Linda Hines, and Commissioner Samuel McGhee were in the affirmative, and Commissioner Carolyn Vollero was absent.

RESO 15-2009

RESOLUTION APPOINTING A TRUSTEE FOR THE IN CONNECTION WITH THE AUTHORITY'S PROPOSED FINANCING OF A LOW AND MODERATE INCOME HOUSING PROJECT IN THE CITY OF ELIZABETH, COUNTY OF UNION (OAKWOOD PLAZA-ELIZABETH)

Chairman Scutari asked for a motion. On a motion made by Vice Chairman Miskiewicz and seconded by Commissioner McGhee. Roll call showed Chairman Tony Scutari, Vice Chairman Joseph Miskiewicz, Secretary John Salerno, Treasurer Cherron Rountree, Commissioner Sebastian D'Elia, Commissioner Walter Boright Commissioner Linda Hines, and Commissioner Samuel McGhee were in the affirmative, and Commissioner Carolyn Vollero was absent.

RESO 16-2009

RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY AUTHORIZING AN AMENDMENT TO THE AGREEMENT WITH JOSEPH JINGOLI & SON, INC FOR CONSTRUCTION MANAGEMENT SERVICES FOR THE CONSTRUCTION OF THE NEW JUVENILE DETENTION CENTER

Executive Director Charlotte DeFilippo indicated that the project is completed but that this extension is necessary to authorize the Authority's construction manager to continue to perform services while the punch list items are being addressed by the contractor.

Chairman Scutari asked for a motion. On a motion made by Vice Chairman Miskiewicz and seconded by Commissioner McGhee. Roll call showed Chairman Tony Scutari, Vice Chairman Joseph Miskiewicz, Secretary John Salerno, Treasurer Cherron Rountree, Commissioner Sebastian D'Elia, Commissioner Walter Boright Commissioner Linda Hines, and Commissioner Samuel McGhee were in the affirmative, and Commissioner Carolyn Vollero was absent.

RESO 17-2009

RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY AUTHORIZING AN AMENDMENT TO THE CONTRACT WITH PMK GROUP TO PERFORM ADDITIONAL ENVIRONMENTAL SERVICES AT RUNNELLS HOSPITAL IN CONNECTION WITH THE TRANSFER OF PROPERTY TO THE BERKELEY AQUATIC CLUB

Chairman Scutari asked for a motion. On a motion made by Vice Chairman Miskiewicz and seconded by Commissioner McGhee. Roll call showed Chairman Tony Scutari, Vice Chairman Joseph Miskiewicz, Secretary John Salerno, Treasurer Cherron Rountree, Commissioner Sebastian D'Elia, Commissioner Walter Boright Commissioner Linda Hines, and Commissioner Samuel McGhee were in the affirmative, and Commissioner Carolyn Vollero was absent.

RESO 18-2009

RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY AUTHORIZING THE EXECUTIVE DIRECTOR TO DIRECT PAYMENT TO AST DEVELOPMENT CORPORATION FOR WORK PERFORMED AT THE PARK MADISON OFFICE BUILDING

Executive Director Charlotte DeFilippo explained that AST Development Corporation has fit-out and obtained a certificate of occupancy from the City of Plainfield for the additional space that will be occupied by the State of New Jersey (Department of Community Affairs) at the Park Madison Office Building. Executive Director Charlotte DeFilippo further explained that the resolution authorizes payment to AST for the work once she receives independent confirmation that the work was completed in accordance with the design.

Chairman Scutari asked for a motion. On a motion made by Vice Chairman Miskiewicz and seconded by Commissioner McGhee. Roll call showed Chairman Tony Scutari, Vice Chairman Joseph Miskiewicz, Secretary John Salerno, Treasurer Cherron Rountree, Commissioner Sebastian D'Elia, Commissioner Walter Boright Commissioner Linda Hines, and Commissioner Samuel McGhee were in the affirmative, and Commissioner Carolyn Vollero was absent.

RESO 19-2009

RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY AUTHORIZING CHANGE ORDER NO. 5 TO THE CONTRACT WITH NETTA ARCHITECTS FOR THE ARCHITECTURAL AND ENGINEERING DESIGN FOR CITY OF LINDEN FIRE STATION NO. 3 LOCATED AT 1201 EAST ELIZABETH AVENUE, LINDEN, NEW JERSEY

Chairman Scutari asked for a motion. On a motion made by Vice Chairman Miskiewicz and seconded by Commissioner McGhee. Roll call showed Chairman Tony Scutari, Vice Chairman Joseph Miskiewicz, Secretary John Salerno, Treasurer Cherron Rountree, Commissioner Sebastian D'Elia, Commissioner Walter Boright Commissioner Linda Hines, and Commissioner Samuel McGhee were in the affirmative, and Commissioner Carolyn Vollero was absent.

Finance and Budget

Treasurer Rountree made a motion to pay bills appearing on the Finance and Budget Bill Pay List when funds were available to do so; the motion was seconded by Vice Chairman Joseph Miskiewicz. Roll call showed Chairman Tony Scutari, Vice Chairman Joseph Miskiewicz, Secretary John Salerno, Treasurer Cherron Rountree, Commissioner Sebastian D'Elia, Commissioner Walter Boright Commissioner Linda Hines, and Commissioner Samuel McGhee were in the affirmative, and Commissioner Carolyn Vollero was absent.

New/Unfinished Business

Executive Director Charlotte DeFilippo provided some updates on various projects:

- Bids were received for Firehouse #3 on February 3rd and they are being evaluated by the Authority's professionals.
- The Union County Improvement Authority website will be up and running soon and the website will allow people to access the Authority's agendas and minutes. Additionally, the Authority will be able to make some of its bid documents available to prospective bidders to download.
- Progress is being made on the Linden Library and the contacts from the Linden Library who have been working with the Authority on the project are very pleased with how things are going.

Adjournment

Vice Chairman Miskiewicz made a motion adjourn at 7:51 PM, the motion was seconded by Commissioner McGhee. Roll call showed Chairman Tony Scutari, Vice Chairman Joseph Miskiewicz, Secretary John Salerno, Treasurer Cherron Rountree, Commissioner Sebastian D'Elia, Commissioner Walter Boright Commissioner Linda Hines, and Commissioner Samuel McGhee were in the affirmative, and Commissioner Carolyn Vollero was absent.

*** Matter to be considered and discussed in executive session as permitted by the exceptions to the Open Public Meetings Act as follows: Contract (C), Litigation (L), Personnel (P).**