

**UNION COUNTY IMPROVEMENT AUTHORITY**  
**REGULAR MEETING MINUTES**

**Wednesday, July 2, 2014**

**5:00 PM**

**Call to Order.** The meeting was called to Order at 5:08 p.m.

**Notice of Compliance with Open Public Meetings Act.** The notice was read by the Clerk, Jennifer Erdos.

**Roll Call of Commissioners.** Roll call showed Commissioner Linda Hines, Secretary John Salerno, Commissioner Carolyn Vollero, Vice Chairman Cherron Rountree and Chairman Tony Scutari. Commissioner Seb D'Elia, Commissioner Steve Hockaday, Treasurer Bryan Tomko and Commissioner Samuel McGhee were absent.

**Pledge of Allegiance.** The pledge of allegiance was lead by Chairman Scutari.

**Communications.** None.

**Public Comment.** None

**Executive Session.** The Board was advised that the purpose of the Executive Session was to discuss Tioga Energy, Runnells Specialized Hospital, Golf Request for Qualifications, and a personnel matter. A motion to adopt was made by Secretary Salerno and seconded by Commissioner Vollero. Roll call of Commissioners showed Commissioner Hines, Secretary Salerno, Commissioner Vollero, Vice Chairman Rountree and Chairman Scutari.

5:18 p.m., Commissioner Hockaday entered the meeting.

At 5:10 p.m., the Board went into Executive Session

At 5:25 p.m., the Board returned to the regular meeting.

**Report of Executive Director.** None

**RESO 63-2014**

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY APPROVING THE MINUTES OF THE REGULAR MEETING AND THE MINUTES OF THE EXECUTIVE SESSION OF JUNE 4, 2014.**

A motion was made by Secretary Salerno and seconded by Commissioner Vollero. Roll call showed Commissioner Hockaday, Secretary Salerno, Commissioner Vollero, and Vice Chairman Rountree in the affirmative. Commissioner Hines and Chairman Scutari abstained.

**RESO 64-2014**

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY APPROVING A BILL LIST AND THE RELEASE OF VOUCHERS FOR PROCESSING AND PAYMENT SUBJECT TO CERTIFICATION THAT SUFFICIENT FUNDS ARE AVAILABLE**

A motion was made by Secretary Salerno and seconded by Commissioner Vollero. Roll call showed Commissioner Hines, Commissioner Hockaday, Secretary Salerno, Commissioner Vollero, Vice Chairman Rountree and Chairman Scutari in the affirmative.

**RESO 58-2014**

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY (“AUTHORITY”) AUTHORIZING THE EXECUTIVE DIRECTOR TO TAKE CERTAIN ADDITIONAL ACTIONS AS TO CAMBRIDGE CAPITAL CORP. AND TIOGA ABC RELATING TO THE RENEWABLE ENERGY PROGRAM**

A motion was made by Secretary Salerno and seconded by Commissioner Vollero. Roll call showed Commissioner Hines, Commissioner Hockaday, Secretary Salerno, Commissioner Vollero, Vice Chairman Rountree and Chairman Scutari in the affirmative.

**RESO 59-2014**

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY APPROVING CHANGE ORDER #001 FOR THE GENRAL CONSTRUCTION OF THE UNION COUNTY FAMILY COURT BUILDING**

Representatives from MAST Construction Services, Inc. gave a presentation to the Board with respect to Change Order #1, which extends the milestone/completion dates. A motion was made by Secretary Salerno and seconded by Commissioner Vollero. Roll call showed Commissioner Hines, Commissioner Hockaday, Secretary Salerno, Commissioner Vollero, Vice Chairman Rountree and Chairman Scutari in the affirmative.

## **RESO 65-2014**

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY AUTHORIZING THE PREPARATION AND SUBMISSION OF AN APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO LOCAL AUTHORITIES FISCAL CONTROL LAW AND OTHER APPLICABLE LAW ALL IN CONNECTION WITH THE AUTHORITY'S COUNTY OF UNION GENERAL OBLIGATION LEASE REVENUE REFUNDING BONDS, SERIES 2014 (COUNTY COLLEGE FACILITY PROJECT)**

Executive Director, Dan Sullivan reported that the refinancing of the Union County College Bonds needed to go before the Local Finance Board to be approved. The savings from the refinancing are considerable. The State requires a minimum of a 3% net savings.

A motion was made by Secretary Salerno and seconded by Commissioner Vollero. Roll call showed Commissioner Hines, Commissioner Hockaday, Secretary Salerno, Commissioner Vollero, Vice Chairman Rountree and Chairman Scutari in the affirmative.

## **RESO 66-2014**

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY APPROVING THE POSITION OF DEPUTY DIRECTOR/PROJECT MANAGER OF THE UNION COUNTY IMPROVEMENT AUTHORITY AND DIRECTING THE EXECUTIVE DIRECTOR TO SEARCH FOR POTENTIAL CANDIDATES FOR THE POSITION AND TO REPORT FINDINGS AT THE AUGUST 2014 BOARD MEETING**

Executive Director Dan Sullivan stated that the increased volume of work has created the opportunity for a new position at the Improvement Authority. Executive Director Sullivan will conduct interviews for the position and recommend a candidate and salary requirement to the Board.

A motion was made by Secretary Salerno and seconded by Vice Chairman Rountree. Roll call showed Commissioner Hines, Commissioner Hockaday, Secretary Salerno, Commissioner Vollero, Vice Chairman Rountree and Chairman Scutari in the affirmative.

**Unfinished Business.** None.

**New Business.** None

**Adjournment:** A motion was made by Vice Chairman Rountree and seconded by Commissioner Vollero. Roll call showed Commissioner Hines, Commissioner Hockaday, Secretary Salerno, Commissioner Vollero, Vice Chairman Rountree and Chairman Scutari in the affirmative.

\* Matter to be considered and discussed in executive session as permitted by the exceptions to the Open Public Meetings Act as follows: Contract (C), Litigation (L), Personnel (P).