

**UNION COUNTY IMPROVEMENT AUTHORITY**  
**SPECIAL MEETING MINUTES**

**Wednesday, July 31, 2013**

**5:00 PM**

The meeting was called to Order at 5:00 p.m.

The Pledge of Allegiance was lead by Chairman Tony Scutari.

The Notice of Compliance with Open Public Meetings Act was read by the Interim Director, Mark Brink.

Roll call of Commissioners showed that Chairman Tony Scutari, Vice Chairman Carolyn Vollero, Secretary John Salerno, Treasurer Joseph Miskiewicz, Commissioner Sebastian D'Elia, Commissioner Linda Hines, Commissioner Samuel McGhee, Commissioner Cherron Rountree were in attendance.

Chairman Scutari asked for a motion to approve the Minutes of June 12, 2013. On a motion made by Secretary John Salerno and seconded by Treasurer Joseph Miskiewicz, roll call showed Chairman Tony Scutari, Vice Chairman Carolyn Vollero, Secretary John Salerno, Treasurer Joseph Miskiewicz, Commissioner Sebastian D'Elia, Commissioner Linda Hines, Commissioner Samuel McGhee, Commissioner Cherron Rountree voted in the affirmative.

**RESO 43-2013**

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING A CLOSED EXECUTIVE SESSION**

On a motion made by Treasurer Joseph Miskiewicz and seconded by Secretary John Salerno to approve Reso 43-2013, authorizing a closed Executive Session, roll call showed Chairman Tony Scutari, Vice Chairman Carolyn Vollero, Secretary John Salerno, Treasurer Joseph Miskiewicz, Commissioner Sebastian D'Elia, Commissioner Linda Hines, Commissioner Samuel McGhee, Commissioner Cherron Rountree voted in the affirmative.

On a motion made by Treasurer Joseph Miskiewicz and seconded by Secretary John Salerno to return to regular session, roll call showed Chairman Tony Scutari, Vice Chairman Carolyn Vollero, Secretary John Salerno, Treasurer Joseph Miskiewicz, Commissioner Sebastian D'Elia, Commissioner Linda Hines, Commissioner Samuel McGhee, Commissioner Cherron Rountree voted in the affirmative.

Public comments were allowed at this time Mr. John Bury of Kenilworth, NJ asked about the status of the solar energy project referred to in Reso. 46-2013. Mr. Bury wanted to know where the funds for this program were coming from. The Board then moved to consider Resolution 46-2013 out of order at this time.

**RESO 46-2013**

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY EXTENDING AN O&M AGREEMENT AND AUTHORIZING DELIVERY OR EXTENSION OF CERTAIN OTHER AGREEMENTS AND ADMINISTRATIVE ACTIONS TO BE TAKEN IN CONNECTION WITH THE UNION COUNTY IMPROVEMENT AUTHORITY'S RENEWABLE ENERGY PROGRAM**

Chairman Scutari asked for a motion to open discussion on the resolution. A motion was made by Secretary Salerno and seconded by Treasurer Miskiewicz. All Commissioners present voted in favor. Jonathan Williams, Esq of Decotiis, Fitzpatrick and Cole, LLP then gave a status update on the Authority's Renewable Energy Program. Mr. Williams stated that the installations were completed, and debt service payments have been made on time.

Chairman Scutari asked for a motion to approve Reso 46-2013. On a motion made by Treasurer Joseph Miskiewicz and seconded by Secretary John Salerno, roll call showed Chairman Tony Scutari, Vice Chairman Carolyn Vollero, Secretary John Salerno, Treasurer Joseph Miskiewicz. Commissioner Sebastian D'Elia, Commissioner Linda Hines, Commissioner Samuel McGhee, Commissioner Cherron Rountree voted in the affirmative.

The Board then returned to the agenda, beginning with Resolution 44-2013.

**RESO 44-2013**

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY APPROVING A RETIREMENT AGREEMENT AND GENERAL RELEASE WITH THE EXECUTIVE DIRECTOR**

Chairman Scutari asked for a motion to approve Reso 44-2013. On a motion made by Treasurer Joseph Miskiewicz and seconded by Secretary John Salerno roll call showed Chairman Tony Scutari, Vice Chairman Carolyn Vollero, Secretary John Salerno, Treasurer Joseph Miskiewicz. Commissioner Sebastian D'Elia, Commissioner Linda Hines, Commissioner Samuel McGhee, Commissioner Cherron Rountree voted in the affirmative.

**RESO 45-2013**

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY CERTIFYING TO THE LOCAL FINANCE BOARD ITS COMPLIANCE REGARDING THE 2012 ANNUAL AUDIT PURSUANT TO N.J.S.A. 40A:5A-17**

Chairman Scutari asked for a motion to approve Reso 45-2013. On a motion made by Secretary John Salerno and seconded by Treasurer Joseph Miskiewicz roll call showed Chairman Tony Scutari, Vice Chairman Carolyn Vollero, Secretary John Salerno, Treasurer Joseph Miskiewicz. Commissioner Sebastian D'Elia, Commissioner Linda Hines, Commissioner Samuel McGhee, Commissioner Cherron Rountree voted in the affirmative

**RESO 47-2013**

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING THE EXECUTION OF A MEMORANDUM OF  
UNDERSTANDING WITH THE COUNTY OF UNION REGARDING  
RUNNELLS SPECIALIZED HOSPITAL OF UNION COUNTY**

Chairman Scutari asked for a motion to approve Reso 47-2013. On a motion made by Treasurer Joseph Miskiewicz and seconded by Secretary John Salerno roll call showed Chairman Tony Scutari, Vice Chairman Carolyn Vollero, Secretary John Salerno, Treasurer Joseph Miskiewicz. Commissioner Sebastian D'Elia, Commissioner Linda Hines, Commissioner Samuel McGhee, Commissioner Cherron Rountree voted in the affirmative.

**RESO 48-2013**

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY  
ACCEPTING THE UNION COUNTY CHILD ADVOCACY CENTER PROJECT  
AS COMPLETE PER THE NOTICE OF THE ARCHITECT**

Chairman Scutari asked for a motion to approve Reso 48-2013. On a motion made by Treasurer Joseph Miskiewicz and seconded by Secretary John Salerno roll call showed Chairman Tony Scutari, Vice Chairman Carolyn Vollero, Secretary John Salerno, Treasurer Joseph Miskiewicz. Commissioner Sebastian D'Elia, Commissioner Linda Hines, Commissioner Samuel McGhee, Commissioner Cherron Rountree voted in the affirmative.

**RESO 49-2013**

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY  
APPROVING CHANGE DIRECTIVE NO. 5 FOR THE CONSTRUCTION OF  
THE UNION COUNTY CHILD ADVOCACY CENTER LOCATED AT WEST  
JERSEY STREET IN ELIZABETH, NEW JERSEY**

Chairman Scutari asked for a motion to approve Reso 49-2013. On a motion made by Treasurer Joseph Miskiewicz and seconded by Secretary John Salerno roll call showed Chairman Tony Scutari, Vice Chairman Carolyn Vollero, Secretary John Salerno, Treasurer Joseph Miskiewicz. Commissioner Sebastian D'Elia, Commissioner Linda Hines, Commissioner Samuel McGhee, Commissioner Cherron Rountree voted in the affirmative.

## **RESO 50-2013**

### **RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY IN RECOGNITION OF EXECUTIVE DIRECTOR CHARLOTTE DEFILIPPO UPON HER RETIREMENT FROM THE AUTHORITY**

Chairman Scutari asked for a motion to approve Reso 50-2013. On a motion made by Treasurer Joseph Miskiewicz and seconded by Commissioner Sam McGhee roll call showed Chairman Tony Scutari, Vice Chairman Carolyn Vollero, Secretary John Salerno, Treasurer Joseph Miskiewicz. Commissioner Sebastian D'Elia, Commissioner Linda Hines, Commissioner Samuel McGhee, Commissioner Cherron Rountree voted in the affirmative.

#### **Finance and Budget**

Treasurer Miskiewicz asked for a motion to approve the payment of bills as funds are available. On a motion made by Treasurer Joseph Miskiewicz and seconded by Commissioner Sam McGhee roll call showed Chairman Tony Scutari, Vice Chairman Carolyn Vollero, Secretary John Salerno, Treasurer Joseph Miskiewicz. Commissioner Sebastian D'Elia, Commissioner Linda Hines, Commissioner Samuel McGhee, Commissioner Cherron Rountree voted in the affirmative.

#### **Public Comments**

John Bury of Kenilworth asked if changes were made to the separation agreement document. Commissioner Rountree noted that there was some incorrect verbiage that would be corrected.

#### **Adjournment**

At 5:35 pm, there being no further business before the Board, Chairman Scutari asked for a motion to adjourn. On a motion made by Treasurer Joseph Miskiewicz and seconded by Commissioner Cherron Rountree roll call showed Chairman Tony Scutari, Vice Chairman Carolyn Vollero, Secretary John Salerno, Treasurer Joseph Miskiewicz. Commissioner Sebastian D'Elia, Commissioner Linda Hines, Commissioner Samuel McGhee, Commissioner Cherron Rountree voted in the affirmative.

The meeting was adjourned at            p.m.