

**UNION COUNTY IMPROVEMENT AUTHORITY  
REORGANIZATION MEETING MINUTES**

**Wednesday, February 12, 2014**

**5:00 PM**

**Call to Order.** The meeting was called to Order at 5:10 p.m.

**Notice of Compliance with Open Public Meetings Act.** The notice was read by the Clerk, Jennifer Erdos.

**Roll Call of Commissioners.** Roll call showed that Chairman Tony Scutari, Secretary John Salerno, Commissioner Sebastian D'Elia Commissioner Linda Hines, Commissioner Samuel McGhee, Commissioner Cherron Rountree and Commissioner Bryan Tomko were present. Vice Chairman Carolyn Vollero was absent.

**Pledge of Allegiance.** The pledge of allegiance was lead by Chairman Scutari.

**Communications.** None

**Public Comment.** Tina Renna, Cranford, NJ inquired about Reso. 14-2014 and the shared services agreement with UCUA and its extension of six months.

**Report of Executive Director.** None

**RESO 6-2014**

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY  
ELECTING OFFICERS**

Secretary Salerno made a motion nominating Chairman Tony Scutari as Chairman. The motion was seconded by Commissioner Hines. Roll call of Commissioners showed Chairman Scutari, Secretary Salerno, Commissioner D'Elia Commissioner Hines, Commissioner McGhee, Commissioner Rountree and Commissioner Tomko voted in the affirmative.

Chairman Scutari made a motion nominating Commissioner Rountree as Vice Chair. The motion was seconded by Commissioner Hines. Roll call of Commissioners showed Chairman Scutari, Secretary Salerno, Commissioner D'Elia Commissioner Hines, Commissioner McGhee, Commissioner Rountree and Commissioner Tomko voted in the affirmative.

Chairman Scutari made a motion nominating Commissioner Tomko as Treasurer. The motion was seconded by Secretary Salerno. Roll call of Commissioners showed Chairman Scutari, Vice Chairman Rountree, Secretary Salerno, Commissioner Tomko, Commissioner D'Elia, Commissioner Hines, and Commissioner McGhee voted in the affirmative

Chairman Scutari made a motion nominating Secretary Salerno as Secretary. The motion was seconded by Vice Chairman Rountree. Roll call of Commissioners showed Chairman Scutari, Vice Chairman Rountree, Secretary Salerno, Treasurer Tomko, Commissioner D'Elia, Commissioner Hines, and Samuel McGhee voted in the affirmative.

#### **RESO 7-2014**

#### **RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY REAPPOINTING THE EXECUTIVE DIRECTOR AS THE AFFIRMATIVE ACTION AND PUBLIC AGENCY COMPLIANCE OFFICER FOR THE AUTHORITY**

A motion to adopt was made by Secretary Salerno and seconded by Vice Chairman Rountree. Roll call of Commissioners showed Chairman Scutari, Vice Chairman Rountree, Secretary Salerno, Treasurer Tomko, Commissioner D'Elia, Commissioner Hines, and Commissioner McGhee voted in the affirmative.

#### **RESO 8-2014**

#### **RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY DESIGNATING THE AUTHORITY'S OFFICIAL NEWSPAPERS AS THE STAR LEDGER AND THE COURIER NEWS**

A motion to adopt was made by Secretary Salerno and seconded by Treasurer Tomko. Roll call of Commissioners showed Chairman Scutari, Vice Chairman Rountree, Secretary Salerno, Treasurer Tomko, Commissioner D'Elia, Commissioner Hines, and Commissioner McGhee voted in the affirmative.

#### **RESO 9-2014**

#### **RESOLUTION FOR THE UNION COUNTY IMPROVEMENT AUTHORITY DESIGNATING CERTAIN FINANCIAL INSTITUTIONS AS OFFICIAL DEPOSITORIES FOR THE MONIES OF THE AUTHORITY IN ACCORDANCE WITH N.J.S.A. 40A:5-14 FOR THE YEAR 2014**

A motion to adopt was made by Secretary Salerno and seconded by Commissioner Hines. Roll call of Commissioners showed Chairman Scutari, Vice Chairman Rountree, Secretary Salerno, Treasurer Tomko, Commissioner D'Elia, Commissioner Hines, and Commissioner McGhee voted in the affirmative.

**RESO 10-2014**

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY ESTABLISHING A MEETING SCHEDULE FOR THE PERIOD MARCH 2014 THROUGH FEBRUARY 2015**

A motion to adopt was made by Secretary Salerno and seconded by Commissioner Hines. Roll call of Commissioners showed Chairman Scutari, Vice Chairman Rountree, Secretary Salerno, Treasurer Tomko, Commissioner D'Elia, Commissioner Hines, and Commissioner McGhee voted in the affirmative.

**RESO 11-2014**

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY ADOPTING A LIST OF FIRMS QUALIFIED TO PERFORM VARIOUS SERVICES FOR THE AUTHORITY PURSUANT TO A REQUEST FOR QUALIFICATIONS PROCESS**

Vice Chariman Rountree asked if any firms who responded to the Authority's RFQ were excluded. The Executive Director stated that many firms responded and none were excluded.

A motion to adopt was made by Secretary Salerno and seconded by Commissioner Hines. Roll call of Commissioners showed Chairman Scutari, Vice Chairman Rountree, Secretary Salerno, Treasurer Tomko, Commissioner D'Elia, Commissioner Hines, and Commissioner McGhee voted in the affirmative.

**RESO 12-2014**

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY CONTRACT AMENDMENT NO. 1 TO THE AGREEMENT WITH NETTA ARCHITECTS LLC FOR ARCHITECTURAL, ENGINEERING AND INTERIOR DESIGN SERVICES IN CONNECTION WITH RELOCATION OF THE LIBRARY, AND CONSTRUCTION OF A NEW CAFETERIA, BOOKSTORE AND STUDY ROOMS AT THE UNION COUNTY COLLEGE CAMPUS IN PLAINFIELD, NEW JERSEY**

The board discussed the changes to the College construction plan. The Executive Director responded that a request for changes had been made and the Union County College would be doing the financing for those changes.

A motion to adopt was made by Secretary Salerno and seconded by Treasurer Tomko. Roll call of Commissioners showed Chairman Scutari, Vice Chairman Rountree, Secretary Salerno, Treasurer Tomko, Commissioner D'Elia, Commissioner Hines, and Commissioner McGhee voted in the affirmative.

**RESO 13-2014**

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY APPOINTING CERTAIN PROFESSIONALS TO THE AUTHORITY**

A motion to adopt was made by Secretary Salerno and seconded by Vice Chairman Rountree. Roll call of Commissioners showed Chairman Scutari, Vice Chairman Rountree, Secretary Salerno, Treasurer Tomko, Commissioner D'Elia, Commissioner Hines, and Commissioner McGhee voted in the affirmative.

**RESO 14-2014**

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY AUTHORIZING SALARY INCREASES FOR MARK W. BRINK AND JENNIFER ERDOS IN THE AMOUNT OF TWO PERCENT EFFECTIVE FEBRUARY 12, 2014**

The Board discussed the 2% increase. The Executive Director advised that is was commensurate with the 2% County increase and would be effective as of the date of approval.

A motion to adopt was made by Secretary Salerno and seconded by Treasurer Tomko. Roll call of Commissioners showed Chairman Scutari, Vice Chairman Rountree, Secretary Salerno, Treasurer Tomko, Commissioner D'Elia, Commissioner Hines, and Commissioner McGhee voted in the affirmative.

**RESO 15-2014**

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY APPROVING A BILL LIST AND THE RELEASE OF VOUCHERS FOR PROCESSING AND PAYMENT, SUBJECT TO CERTIFICATION THAT SUFFICIENT FUNDS ARE AVAILABLE**

A motion to adopt was made by Secretary Salerno and seconded by Commissioner Hines. Roll call of Commissioners showed Chairman Scutari, Vice Chairman Rountree, Secretary Salerno, Treasurer Tomko, Commissioner D'Elia, Commissioner Hines, and Commissioner McGhee voted in the affirmative.

**RESO 16-2014**

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY APPROVING THE MINUTES OF THE REGULAR MEETING OF JANUARY 8, 2014, AND THE MINUTES OF THE EXECUTIVE SESSION PORTION OF THE JANUARY 8, 2014 MEETING**

A motion to adopt was made by Secretary Salerno and seconded by Commissioner Hines. Roll call of Commissioners showed Chairman Scutari, Vice Chairman Rountree, Secretary Salerno, Treasurer Tomko, Commissioner D'Elia, Commissioner Hines, and Commissioner McGhee voted in the affirmative.

## **RESO 17-2014**

### **RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY APPROVING AN EXTENSION OF THE SHARED SERVICES AGREEMENT WITH THE UNION COUNTY UTILITIES AUTHORITY FOR THE PROVISION OF EXECUTIVE DIRECTOR AND OTHER SERVICES UNTIL AUGUST 1, 2014**

A motion to adopt was made by Secretary Salerno and seconded by Commissioner Hines. Roll call of Commissioners showed Chairman Scutari, Vice Chairman Rountree, Secretary Salerno, Treasurer Tomko, Commissioner D'Elia, Commissioner Hines, and Commissioner McGhee voted in the affirmative.

## **RESO 18-2014**

### **RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY APPROVING THE ESTABLISHMENT OF CERTAIN REGULATIONS APPROPRIATE FOR CONTROLLING THE QUALIFICATIONS OF PROSPECTIVE BIDDERS FOR THE AUTHORITY'S PUBLIC PROJECTS IN ACCORDANCE WITH N.J.S.A. 40A:11-25**

A motion to adopt was made by Secretary Salerno and seconded by Treasurer Tomko. Roll call of Commissioners showed Chairman Scutari, Vice Chairman Rountree, Secretary Salerno, Treasurer Tomko, Commissioner D'Elia, Commissioner Hines, and Commissioner McGhee voted in the affirmative.

**Unfinished Business.** The Executive Director noted that the revised and updated by-laws will be submitted to the Board's review committee.

**New Business.** None

**Adjournment.** Treasurer Tomko made a motion to adjourn at 5:28 p.m.. the motion was seconded by Vice Chairman Rountree. Roll call of Commissioners showed Chairman Scutari, Vice Chairman Rountree, Secretary Salerno, Treasurer Tomko, Commissioner D'Elia, Commissioner Hines, and Commissioner McGhee voted in the affirmative.

\* Matter to be considered and discussed in executive session as permitted by the exceptions to the Open Public Meetings Act as follows: Contract (C), Litigation (L), Personnel (P).