

UNION COUNTY IMPROVEMENT AUTHORITY

REGULAR MEETING MINUTES

Wednesday, MARCH 5, 2014

5:00 PM

Call to Order. The meeting was called to Order at 5:02 p.m.

Notice of Compliance with Open Public Meetings Act. The notice was read by the Clerk, Jennifer Erdos.

Roll Call of Commissioners. Roll Call showed Chairman Tony Scutari, Vice Chairman Cherron Rountree, Treasurer Bryan Tomko, Commissioner Samuel McGhee and Commissioner Carolyn Vollero were present. Secretary John Salerno, Commissioner Sebastian D'Elia and Commissioner Linda Hines were absent.

Pledge of Allegiance. The pledge of allegiance was lead by Chairman Scutari.

Communications. None

Public Comment. None

Report of Executive Director. None

Special Action. Public Hearing on the Establishment of Certain Regulations regarding Qualifications of Bidders for Public Projects.

At 5:07 p.m., the Chairman opened the Public Hearing. The Chairman stated that the Board would consider a resolution requiring bidders on Authority construction projects to include evidence of their Division of Property Management & Construction (DPMC) classification. The State requires this information on its bids, as does the County. Bidders are required to submit certain information to the State, which issues the classification if the bidder meets the criteria. There being no comments from the public, the Chairman closed the Public Hearing at 5:10 p.m.

Appointment of Acting Secretary for the Meeting. Chairman Scutari appointed Commissioner Tomko as acting Secretary for the Meeting.

RESO 19-2014

RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY APPROVING AN AGREEMENT BY AND BETWEEN THE AUTHORITY AND SUPLEE, CLOONEY & COMPANY FOR AUDITOR SERVICES FOR 2014

A motion to adopt was made by Vice Chair Rountree and seconded by Treasurer Tomko. Roll call of Commissioners showed Chairman Scutari, Vice Chairman Rountree, Secretary/Treasurer Tomko, Commissioner McGhee and Commissioner Vollero voted in the affirmative.

RESO 20-2014

RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY APPROVING AN AGREEMENT BY AND BETWEEN THE AUTHORITY AND BROWN & BROWN METRO, INC. FOR INSURANCE BROKER SERVICES FOR 2014

A motion to adopt was made by Secretary/Treasurer Tomko and seconded by Commissioner McGhee. Roll call of Commissioners showed Chairman Scutari, Vice Chairman Rountree, Secretary/Treasurer Tomko, Commissioner McGhee and Commissioner Vollero voted in the affirmative.

RESO 21-2014

RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY APPROVING AN AGREEMENT BY AND BETWEEN THE AUTHORITY AND NW FINANCIAL GROUP, LLC FOR FINANCIAL ADVISOR SERVICES FOR 2014

A motion to adopt was made by Commissioner McGhee and seconded by Vice Chairman Rountree. Roll call of Commissioners showed Chairman Scutari, Vice Chairman Rountree, Secretary/Treasurer Tomko, Commissioner McGhee and Commissioner Vollero voted in the affirmative.

RESO 22-2014

RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY APPROVING AN AGREEMENT BY AND BETWEEN THE AUTHORITY AND DeCOTIIS, FITZPATRICK & COLE, LLP FOR GENERAL COUNSEL SERVICES FOR 2014

A motion to adopt was made by Commissioner McGhee and seconded by Commissioner Vollero. Roll call of Commissioners showed Chairman Scutari, Vice Chairman Rountree, Secretary/Treasurer Tomko, Commissioner McGhee and Commissioner Vollero voted in the affirmative.

RESO 23-2014

RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY APPROVING AN AGREEMENT BY AND BETWEEN THE AUTHORITY AND THE LAW OFFICES OF JOHN G. HUDAK, LLC FOR BOND COUNSEL SERVICES FOR 2014

A motion to adopt was made by Commissioner McGhee and seconded by Vice Chairman Rountree. Roll call of Commissioners showed Chairman Scutari, Vice Chairman Rountree, Secretary/Treasurer Tomko, Commissioner McGhee and Commissioner Vollero voted in the affirmative.

RESO 24-2013

RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY APPROVING THE NEW JERSEY DEPARTMENT OF PROPERTY MANAGEMENT AND CONSTRUCTION CLASSIFICATION FORM TO BE SUBMITTED BY BIDDERS FOR CONSTRUCTION PROJECTS

A motion to adopt was made by Commissioner McGhee and seconded by Vice Chairman Rountree. Roll call of Commissioners showed Chairman Scutari, Vice Chairman Rountree, Secretary/Treasurer Tomko, Commissioner McGhee and Commissioner Vollero voted in the affirmative.

RESO 25-2014

RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY AUTHORIZING CONTRACT AMENDMENT NO. 2 TO THE AGREEMENT WITH NETTA ARCHITECTS LLC FOR ARCHITECTURAL AND ENGINEERING DESIGN SERVICES IN CONNECTION WITH CONSTRUCTION OF 35,000 SQ. FT. OF SPACE FOR STUDENT SERVICES AND CLASSROOMS AT THE UNION COUNTY COLLEGE CAMPUS IN CRANFORD, NEW JERSEY

A motion to adopt was made by Commissioner McGhee and seconded by Vice Chairman Rountree. Roll call of Commissioners showed Chairman Scutari, Vice Chairman Rountree, Secretary/Treasurer Tomko, Commissioner McGhee and Commissioner Vollero voted in the affirmative.

Commissioner D'Elia entered the meeting at 5:18 p.m..

RESO 26 -2014

RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY AUTHORIZING THE ADOPTION OF THE BY-LAWS OF THE UNION COUNTY IMPROVEMENT AUTHORITY AS AMENDED FOR 2014

The Board discussed whether to table the by-laws until the next meeting. Changes will be made to the draft by-laws based on Commissioners' comments, and a new draft set of by-laws will be sent to the Commissioners for review prior to the April 2014 meeting.

A motion to table the by-laws was made by Commissioner McGhee and seconded by Secretary/Treasurer Tomko. Roll call of Commissioners showed Chairman Scutari, Vice Chairman Rountree, Secretary/Treasurer Tomko, Commissioner D'Elia, Commissioner McGhee and Commissioner Vollero voted in the affirmative.

RESO 27-2014

RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY APPROVING THE MINUTES OF THE REGULAR MEETING OF FEBRUARY 12, 2014.

A motion to adopt was made by Commissioner McGhee and seconded by Commissioner D'Elia. Roll call of Commissioners showed Chairman Scutari, Vice Chairman Rountree, Secretary/Treasurer Tomko, Commissioner D'Elia, Commissioner McGhee and Commissioner Vollero voted in the affirmative.

RESO 28-2014

RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY APPROVING A BILL LIST AND THE RELEASE OF VOUCHERS FOR PROCESSING AND PAYMENT, SUBJECT TO CERTIFICATION THAT SUFFICIENT FUNDS ARE AVAILABLE

A motion to adopt was made by Commissioner McGhee and seconded by Vice Chairman Rountree. Roll call of Commissioners showed Chairman Scutari, Vice Chairman Rountree, Secretary/Treasurer Tomko, Commissioner D'Elia, Commissioner McGhee and Commissioner Vollero voted in the affirmative.

Secretary Salerno entered the meeting at 5:20 p.m.

RESO 29-2014

RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY AUTHORIZING A CLOSED EXECUTIVE SESSION

A motion to adopt was made by Vice Chairman Rountree and seconded by Secretary Salerno. Roll call of Commissioners showed Chairman Scutari, Vice Chairman Rountree, Treasurer Tomko, Secretary Salerno, Commissioner McGhee and Commissioner Vollero voted in the affirmative.

At 5:22 p.m., the Board went into Executive Session to discuss the negotiations regarding Runnells Hospital, negotiations regarding a possible energy program, and negotiations for the financing for Union County College projects at the Cranford and Plainfield campuses/

The Executive Session was concluded at 6:03 p.m. and the regular meeting resumed.

RESO 30-2014

RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY AUTHORIZING THE FORMATION OF A PROPERTY-ASSESSED CLEAN ENERGY PROGRAM TEAM AND INITIATION OF A MUNICIPAL OUTREACH PROGRAM CONCERNING INTEREST IN THE IMPLEMENTATION OF A PROPERTY-ASSESSED CLEAN ENERGY PROGRAM

A motion to adopt was made by Vice Chairman Rountree and seconded by Secretary Salerno. Roll call of Commissioners showed Chairman Scutari, Vice Chairman Rountree, Treasurer Tomko, Secretary Salerno, Commissioner McGhee and Commissioner Vollero voted in the affirmative.

RESO 31-2014

RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY AWARDING A CONTRACT TO T&M ASSOCIATES TO PROVIDE FOR ENERGY CONSULTING AND ENGINEERING SERVICES IN CONNECTION WITH THE AUTHORITY'S ENERGY AGGREGATION AND ENERGY SAVINGS PROGRAMS FOR UNION COUNTY MUNICIPALITIES AND AUTHORIZING THE EXECUTIVE DIRECTOR TO PROCEED WITH OUTREACH TO THE MUNICIPALITIES REGARDING THE PROGRAMS

A motion to adopt was made by Vice Chairman Rountree and seconded by Secretary Salerno. Roll call of Commissioners showed Chairman Scutari, Vice Chairman Rountree, Treasurer Tomko, Secretary Salerno, Commissioner McGhee and Commissioner Vollero voted in the affirmative.

RESO 32-2014

RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY AUTHORIZING THE MAKING OF AN APPLICATION TO THE DIRECTOR OF THE DIVISION OF LOCAL GOVERNMENT SERVICES AND/OR THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A 40A:5A-6, N.J. S. A. 40:37A-54(a), AND N.J.S.A. 40:37A-78 AND OTHER APPLICABLE SECTIONS IN CONNECTION WITH THE AUTHORITY'S PROPOSED REVENUE BONDS, SERIES 2013 (UNION COUNTY COLLEGE PLAINFIELD CAMPUS PROJECT)

A motion to adopt was made by Vice Chairman Rountree and seconded by Secretary Salerno. Roll call of Commissioners showed Chairman Scutari, Vice Chairman Rountree, Treasurer Tomko, Secretary Salerno, Commissioner McGhee and Commissioner Vollero voted in the affirmative.

Unfinished Business. None.

New Business. None

Adjournment. **Unfinished Business.** The Executive Director noted that the revised and updated by-laws will be submitted to the Board's By-Laws Committee.

New Business. None

Adjournment. 6:06 p.m. Vice Chairman Rountree made a motion to adjourn and seconded by Commissioner McGhee. Roll call of Commissioners showed Chairman Scutari, Vice Chairman Rountree, Treasurer Tomko, Secretary Salerno, Commissioner McGhee and Commissioner Vollero voted in the affirmative. .