

# UNION COUNTY IMPROVEMENT AUTHORITY

1499 US Highway One, North, 3<sup>rd</sup> Floor  
 Rahway, New Jersey, 07065  
 www.ucimprovementauthority.org  
 (732) 382-9400 (732) 382-5862 fax

Resolution No. 17-2017

Date: March 1, 2017

## RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY APPROVING THE PUBLIC SESSION MEETING MINUTES OF FEBRUARY 1, 2017

APPROVED AS TO FORM:  
 Lisa M. da Silva, RMC  
 Clerk of the Authority

APPROVED AS TO SUFFICIENCY OF FUNDS  
 YES  NO  NONE REQUIRED  
 UNION COUNTY IMPROVEMENT AUTHORITY

*Lisa M. da Silva*

*M. W. B. [Signature]*

	PRESENT	ABSENT	AYE	NAY	ABSTAIN	MOTION	SECOND
<i>Bornstad, Treasurer</i>	✓		✓				
<i>D'Elia</i>	✓		✓				
<i>Hockaday</i>	✓		✓				✓
<i>Huff</i>	✓		✓				
<i>Lattimore</i>	✓		✓				
<i>Salerno, Secretary</i>		✓					
<i>Szpond</i>	✓		✓				
<i>Rountree, Vice Chairwoman</i>	✓		✓			✓	
<i>Scutari, Chairman</i>	✓		✓				

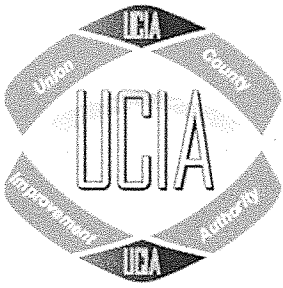
**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY  
APPROVING THE PUBLIC SESSION MEETING MINUTES OF FEBRUARY 1, 2017**

**WHEREAS**, the Union County Improvement Authority (the "Authority") has been duly created by an Ordinance of the Board of Chosen Freeholders of the County of Union, New Jersey), as a public body and corporate and politic of the State of New Jersey pursuant to and in accordance with the County Improvement Authorities Law, N.J.S.A. 40:37A-44, *et seq.*; and

**WHEREAS**, the Authority, pursuant to its By-Laws, shall prepare and retain minutes of its meetings, including its Regular Meetings, and also prepare and retain minutes of any Executive Sessions that occur during a meeting; and

**WHEREAS**, the Authority has prepared regular session minutes of its February 1, 2017 annual reorganization meeting, and has presented the minutes to the Commissioners for review;

**NOW, THEREFORE, BE IT RESOLVED** by the Union County Improvement Authority that the public session minutes of February 1, 2017, are hereby approved and released for publication in accordance with law.



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## February 1, 2017 Reorganization Meeting

Lisa M. da Silva, Clerk of the Authority called the meeting to order at 5:00 pm in the meeting room of the Union County Improvement Authority, 1499 US Highway One, North, Rahway New Jersey.

Notice of Compliance of the Open Public Meetings Act was read by Clerk da Silva.

A roll call of Commissioners showed the following present: Commissioners Bornstad, Hockaday, Huff, Lattimore, Rountree, Salerno, Scutari and Szpond.

Commissioners absent: Commissioner D'Elia

Others present: Daniel P. Sullivan, Linda Stender, Mark Brink, and Monica Perkins and Melanie Slowik, of the Authority's staff; David Minchello, Esq. of Rainone, Coughlin, Minchello, LLC; also present were Martha O'Mara, Thea Hahn, Alexander Vitro and Richard Mirliss of Colliers International.

Clerk da Silva led the Pledge of Allegiance.

### Communications

#### Public Comment:

There was no public comment.

Clerk da Silva called for nominations for the office of Chairman of the Authority, Commissioner Bornstad nominated Commissioner Scutari for Chairman. The nomination was seconded by Commissioner Rountree. No other nominations were made. Clerk da Silva called for the vote on the nomination of Commissioner Scutari. Commissioner Scutari was unanimously elected chairman by a roll call vote.

Chairman Scutari assumed the Chair. He thanked everyone for their support and stated he looked forward to continue working with the Commissioners and staff.

Chairman Scutari called for nominations for the office of Vice-Chairman of the Authority. Commissioner Scutari nominated Commissioner Rountree for Vice-Chairman. The nomination was seconded by Commissioner Salerno. Seeing no other nominations Chairman Scutari closed the floor to nominations. Chairman Scutari called for the vote on the nomination of Commissioner Rountree as Vice-Chairman of the Authority. The motion was made by Commissioner Rountree was unanimously elected Vice-Chairman by a roll call vote.

Chairman Scutari called for nominations for the office of Secretary of the Authority. Commissioner Scutari nominated Commissioner Salerno for Secretary. The nomination was seconded by Commissioner Bornstad. Seeing no other nominations, Chairman Scutari closed the floor to nominations and called for a vote on the nomination of Commissioner Salerno as Secretary of the Authority. Commissioner Salerno was unanimously elected Secretary by a roll call vote.

Chairman Scutari called for nominations for the office of Treasurer of the Authority. Commissioner Scutari nominated Commissioner Bornstad. The nomination was seconded by Commissioner Szpond. Seeing no other nominations, Chairman Scutari closed the floor to nominations and called for a vote on the nomination of Commissioner Bornstad as Treasurer of the Authority. Commissioner Bornstad was unanimously elected Treasurer by a roll call vote.

Chairman Scutari asked for a motion to approve Resolution 5-2017, approval of the minutes of January 4, 2017. Commissioners Salerno made a motion to approve resolution 5-2017, the motion was seconded by Commissioner Bornstad and was approved by roll call vote with all voting in favor except Commissioners Huff and Scutari who abstained.

*Commissioner D'Elia arrived at 5:04 pm*

Chairman Bornstad moved resolution 6-2016, approval of bill and release of voucher for processing and payment, subject to the certification that sufficient funds are available. The motion was seconded by Commissioner Lattimore and approved with all voting in favor by roll call vote.

Mr. Sullivan explained resolution 7-2017, approving a list of firms qualified to perform various services for the Authority pursuant to a Request for Qualification process. Chairman Scutari asked for a motion to approve resolution 7-2017. The motion was made by Commissioner Salerno and seconded by Commissioner Hockaday. The resolution was approved unanimously by roll call vote.

Commissioner Salerno made a motion to move resolution 8-2017, appointing certain professional and consultants to the Authority. The motion was seconded by Commissioner Lattimore and approved unanimously by roll call vote.

Chairman Scutari asked for a motion to approve resolution 9-2017, Dave Minchello, Esq., of the firm Rainone, Coughlin and Minchello, LLC as General Counsel to the Authority. The motion was made by Commissioner Bornstad and seconded by Commissioner D'Elia. The motion was approved unanimously by roll call vote. Mr. Minchello thanked the Commissioners.

Chairman Scutari asked for a motion to approve resolution 10-2017, designating the Authority's official newspapers. The motion was made by Commissioner Szpond and seconded by Commissioner Lattimore, with all voting in favor by roll call vote.

Chairman Scutari asked for a motion to approve resolution 11-2017, designating the financial institution as official depositories for the monies of the Authority. The motion was made by Commissioner Szpond and seconded by Commissioner Salerno. The motion was approved unanimously by roll call vote.

Chairman Scutari asked for a motion to approve resolution 12-2017 establishing an annual meeting schedule for the period March 2017 through February 2018. The motion was made by Commissioner Salerno and seconded by Commissioner Bornstad and unanimously approved by roll call vote.

Chairman Scutari ask for a motion to approve resolution 13-2017, readopting the bylaws of the Authority. The motion was made by Commissioner Szpond and seconded by Commissioner Lattimore with all voting in favor by roll call vote.

Chairman Scutari asked for a motion to approve resolution 14-2017 reappointing Lisa M. da Silva as the Authority's Affirmative Action and Public Agency Compliance Officer. The Motion was made by Commissioner Salerno and seconded by Commissioner D'Elia with all voting in favor by roll call vote.

Mr. Sullivan explained the details of resolution 15-2016, making application to the Local Finance Board. Chairman Scutari asked for a motion to approve resolution 15-2017. The motion was made by Commissioner Lattimore and seconded by Commissioner Salerno with all voting in favor by roll call vote.

Commissioner Scutari asked for a motion to approve resolution 16-2017 commending the dedicated public service of Commissioner Bryan Tomko. The motion was made by Commissioner Hockaday and seconded by Commissioner Salerno with all voting in favor by roll call vote.

Report of Committees, Staff and Counsel – Executive Session.

There was no executive session.

Unfinished Business

There was no unfinished business to discuss.

New Business

There was a presentation by Colliers International.

There being no further business to discuss, Commissioner Bornstad made a motion to adjourn. The motion was seconded by Commission Hockaday and approved by voice vote.

The meeting was adjourned at 5:45 p.m.

Respectfully submitted,

Lisa M. da Silva  
Clerk of the Authority

Anthony Scutari  
Chairman

John Salerno  
Secretary