UNION COUNTY IMPROVEMENT AUTHORITY

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June 3, 2015
Regular Public Meeting 5:00 p.m.

Chairman Scutari called the meeting to order at 5:05 pm in the meeting room of the Union County Improvement Authority, 1499 US Highway One, North, Rahway New Jersey.

Notice of Compliance of the Open Public Meetings Act was read by Clerk da Silva.

A roll call of Commissioners showed the following present: Commissioners Bornstad, Hines, Hockaday, Salerno, Tomko, Vollero, and Chairman Scutari

Commissioners absent: Commissioners D'Elia and Roundtree. (*Commissioner Rountree arrives at 5:07pm)*

Others present: Executive Director Daniel P. Sullivan, Linda Stender, Mark Brink of the Authority's staff; Jonathan Williams, Esq., Ryan Scerbo, Esq., and John Palumbo, Esq. of DeCotiis Fitzpatrick & Cole; and Lisa M. da Silva, Clerk of the Authority.

Chairman Scutari led the Pledge of Allegiance.

Communications

There were no communications.

Public Comment:

There was no public present.

Report of Executive Director

Report of Committees, Staff and Counsel Public Session I
Resolutions/Consent Agenda

Commissioner Salerno made a motion to approve resolution 38-2015, approval of public session minutes dated April 1, 2015. The motion was seconded by Commissioner Bornstad with all members present voting in favor by roll call vote.

Commissioner Rountree arrived at 5:07 p.m.

Commissioner Bornstad made a motion to approve resolution 39-2015, approval of a bill list and the release of vouchers for processing and payment, subject to certification that sufficient funds are available. The motion was seconded by Commissioners Tomko and approved by all members present by roll call vote.

Mr. Sullivan explained the details of resolutions 40-2015 through 43-2015, approving the issuance of Lease Revenue Bonds, Series 2015 for the Roselle Board of Education Early Childhood Learning Center Project) and the League Revenue Bonds, Series 2015 for the Borough of Roselle Community Center and Library Project). Commissioner Rountree asked when the expected start date on the construction of the project would be. Mr. Sullivan stated the construction was expected to start in 2016 but the preliminary work needed to be done now. Commissioner Salerno asked who paid for the preliminary design. Mr. Sullivan explained the Authority paid for the design work but the Authority has received a total of $100,000 seed money to fund any expenses incurred by the Authority. Mr. Williams added when the seed money is exhausted future expenses would be though the bond proceeds all of which is paid for by Roselle. Mr. Williams also added there is no county guarantee on this debt. The financing is entities obligated to make the payments on the debt is the Borough of Roselle and the Roselle Board of Education. Mr. Williams also stated there is no risk to the Improvement Authority on this project. Commissioners Hockaday made the motion to approve resolutions 40-2015 through 43-2015 together. Commissioner Bornstad seconded the motion and was approved by all members present by roll call vote.

Mr. Sullivan explained the details of resolution 44-2015, approving a lease agreement with JFK Health. Commissioner Rountree made a motion to approve the resolution. The motion was seconded by Commissioner Hines and approved by all members present by roll call vote.

Mr. Sullivan provided the details of resolution 45-2015, approving a professional service agreement with Brown and Brown Inc., for Insurance Broker Services. Mr. Sullivan explained the need for the Authority to establish a health benefit program for employees. The motion was made by Commissioner Salerno and seconded by Commissioner Hockaday. The motion was approved by all member present by roll call vote.

Deputy Director Stender provided the details of resolution 46-2015, awarding a contract to Brahma Construction Corporation for alteration and renovations to the Annex and Logos buildings at Union County College, Plainfield Campus. She indicated there were nine (9) bids received for this project and the lowest bid came in $2,551,573.00. The motion was approved by Commissioner Vollero and seconded by Commissioner Hines with all members present voting in the affirmative except Commissioner Rountree who abstained.

Report of Committees, Staff and Counsel – Executive Session.

The following statement was read by Clerk da Silva.

WHEREAS, the Open Public Meeting Act, N.J.S.A 10:4-6 et seq., permits the exclusion of the public from a public body meeting in certain circumstances; and

WHEREAS, the Union County Improvement Authority Board of Commissioners is of the opinion that such circumstances presently exist; and

WHEREAS, the Board of Commissioners wishes to discuss the following issues: Contracts and matters covered by Attorney Client Privilege: Union County Family Courthouse/Zurich

WHEREAS, minutes will be kept of the executive session and once the matter(s) above no longer require confidentiality, the minutes, or appropriate portions thereof, of the executive session will be made available to the public; and

WHEREAS, the public is not being informed that the Authority may take official action at the conclusion of executive session.

NOW THEREFORE BE IT RESOLVED by Union County Improvement Authority Board of Commissioners that the public be excluded from this meeting.

Commissioner Salerno made a motion to go into executive session. The motion was seconded by Commissioners Bornstad and approved by all by roll call vote. The board convened into executive session at 5:37pm.

Commissioner Salerno made a motion to return to public session. The motion was seconded by Commissioner Tomko with all voting in favor by roll call vote. The board returned to public session at 5:48 p.m.

Unfinished Business

Commissioner Rountree inquired about the status of the Union County College Cranford Campus. Mr. Scerbo of DeCotiis Fitzpatrick and Cole explained the status of the project. Commissioner Rountree requested a time schedule of the project be provided to the Commissioners and Union County College.

Chairman Scutari asked the members of the by-laws review committee to please provide an update for the June meeting.

New Business

There was no new business to discuss.

There being no further business to discuss, Commissioner Salerno, made a motion to adjourn. The motion was seconded by Commission Hockaday and approved by voice vote.

The meeting was adjourned at 5:52 p.m.

Respectfully submitted,

Lisa M. da Silva

Lisa M. da Silva	Anthony Scutari	John Salerno
Clerk of the Authority	Chairman	Secretary