

Member Salerno introduced and moved the adoption of the following resolution and Member Hines seconded the motion:

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY  
ELECTING OFFICERS FOR THE YEAR 2014**

**WHEREAS**, the Union County Improvement Authority (the "Authority") has been duly created by an Ordinance of the Board of Chosen Freeholders of the County of Union, New Jersey as a public body and corporate and politic of the State of New Jersey pursuant to and in accordance with the County Improvement Authorities Law, N.J.S.A. 40:37A-44, *et seq.*; and

**WHEREAS**, New Jersey law and the By-Laws for the Authority require and provide for the annual election of officers at the Authority's reorganization meeting in February of each year; and

**WHEREAS**, the Authority has determined through process of nomination and election, the Officers of the Authority for the upcoming year.

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Authority that the Authority has elected and hereby names the following individuals to serve as Officers of the Authority commencing February 13, 2014, and ending at the Authority's next reorganization meeting in 2015:

- A. Anthony R. Scutari to serve as Chairperson;
- B. Cherron Rountree to serve as Vice-Chairperson;
- C. John Salerno to serve as Secretary; and
- D. Bryan Thomas Tomko to serve as Treasurer. and

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately.

The foregoing resolution was adopted by the following roll call vote:

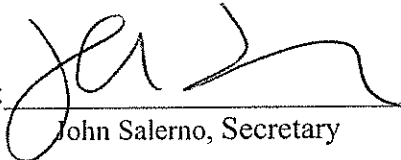
**Recorded Vote**

NAMES	AYE	NO	ABSTAIN	ABSENT
Anthony R. Scutari, Chairperson	✓			
Carolyn Vollero, <del>V. Chairperson</del>				✓
John Salerno, Secretary	✓			
Sebastian D'Elia, Member	✓			
Linda Hines, Member	✓			
Samuel T. McGhee, Member	✓			
Cherron Rountree, Member <i>V. Chair</i>	✓			
Bryan Thomas Tomko, Member <i>Treas</i>	✓			

**CERTIFICATION**

I, JOHN SALERNO, Secretary of the Union County Improvement Authority, HEREBY CERTIFY that the foregoing **RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY ELECTING OFFICERS FOR THE YEAR 2014**, is a true copy of a resolution adopted by the governing body of the Authority on February 12, 2014.

**UNION COUNTY IMPROVEMENT AUTHORITY**

By:  \_\_\_\_\_  
John Salerno, Secretary

Dated: February 12, 2014  
(SEAL)

Member Scutaro introduced and moved the adoption of the following resolution and Member Rountree seconded the motion:

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY  
REAPPOINTING THE EXECUTIVE DIRECTOR AS THE AFFIRMATIVE  
ACTION AND PUBLIC AGENCY COMPLIANCE OFFICER FOR THE  
AUTHORITY FOR THE YEAR 2014**

**WHEREAS**, the Union County Improvement Authority (the "Authority") has been duly created by an Ordinance of the Board of Chosen Freeholders of the County of Union, New Jersey), as a public body and corporate and politic of the State of New Jersey pursuant to and in accordance with the County Improvement Authorities Law, N.J.S.A. 40:37A-44, *et seq.*; and

**WHEREAS**, the Authority is obligated by law to comply with all equal opportunity and affirmative action compliance requirements imposed by federal, state and local laws; and

**WHEREAS**, the Authority previously appointed the Executive Director as the Authority's Affirmative Action and Public Agency Compliance Officer for a term of one year and such appointment has now expired; and

**WHEREAS**, the Authority desires to reappoint its Executive Director as Affirmative Action and Public Agency Compliance Officer upon the same terms and conditions.

**NOW, THEREFORE, BE IT RESOLVED BY THE UNION COUNTY IMPROVEMENT AUTHORITY** as follows:

**Section 1.** The Authority hereby appoints its Executive Director as the Public Agency Compliance Officer in order to ensure compliance with the equal opportunity and affirmative action laws.

**Section 2.** This Resolution shall take effect immediately.

The foregoing resolution was adopted by the following roll call vote:

**Recorded Vote**

NAMES	AYE	NO	ABSTAIN	ABSENT
Anthony R. Scutari, Chairperson	✓			
<del>Carolyn Vollero, V. Chairperson</del>			<del>✓</del>	✓
John Salerno, Secretary	✓			
Sebastian D'Elia, Member	✓			
Linda Hines, Member	✓			
Samuel T. McGhee, Member	✓			
Cherron Rountree, <del>Member</del> <i>V. Chair</i>	✓			
Bryan Thomas Tomko, <del>Member</del> <i>Treas.</i>	✓			

**CERTIFICATION**

I, JOHN SALERNO, Secretary of the Union County Improvement Authority, HEREBY CERTIFY that the foregoing **RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY REAPPOINTING THE EXECUTIVE DIRECTOR AS THE AFFIRMATIVE ACTION AND PUBLIC AGENCY COMPLIANCE OFFICER FOR THE AUTHORITY FOR THE YEAR 2014**, is a true copy of a resolution adopted by the governing body of the Authority on February 12, 2014.

**UNION COUNTY IMPROVEMENT AUTHORITY**

By: \_\_\_\_\_

*(Signature)*  
John Salerno, Secretary

Dated: February 12, 2014

(SEAL)

**RESOLUTION NO.: 8-2014**

Member Salerno introduced and moved the adoption of the following resolution and Member Tonko seconded the motion:

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT  
AUTHORITY DESIGNATING THE AUTHORITY'S  
OFFICIAL NEWSPAPERS AS THE *STAR LEDGER* AND THE  
*COURIER NEWS* FOR THE YEAR 2014**

**WHEREAS**, the Union County Improvement Authority (the "Authority") has been duly created by an Ordinance of the Board of Chosen Freeholders of the County of Union, New Jersey, as a public body and corporate and politic of the State of New Jersey pursuant to and in accordance with the County Improvement Authorities Law, N.J.S.A. 40:37A-44, *et seq.*; and

**WHEREAS**, the Open Public Meetings Act, N.J.S.A. 10:4-6 *et seq.* requires the Authority to designate at least two newspapers that have the greatest likelihood of informing the public of the Authority's public meetings and other official matters such as legal publications of the Authority, and requires the Authority to designate such newspapers as the Authority's official newspapers; and

**NOW, THEREFORE, BE IT RESOLVED BY THE UNION COUNTY IMPROVEMENT AUTHORITY** that *The Star Ledger* and *The Courier News* shall be and are hereby designated as the official newspapers for the Authority as required by N.J.S.A. 10:4-8.d.

**AND BE IT FURTHER RESOLVED** that this resolution shall take effect immediately.

The foregoing resolution was adopted by the following roll call vote:

**Recorded Vote**

NAMES	AYE	NO	ABSTAIN	ABSENT
Anthony R. Scutari, Chairperson	✓			
Carolyn Vollero, <del>V. Chairperson</del>	.			✓
John Salerno, Secretary	✓			
Sebastian D'Elia, Member	✓			
Linda Hines, Member	✓			
Samuel T. McGhee, Member	✓			
Cherron Rountree, Member <i>V. Chair</i>	✓			
Bryan Thomas Tomko, Member <i>Treas.</i>	✓			

**CERTIFICATION**

I, JOHN SALERNO, Secretary of the Union County Improvement Authority, HEREBY CERTIFY that the foregoing **RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY DESIGNATING THE OFFICIAL NEWSPAPERS FOR THE AUTHORITY AS THE STAR LEDGER AND COURIER NEWS FOR THE YEAR 2014**, is a true copy of a resolution adopted by the governing body of the Authority on February 12, 2014.

**UNION COUNTY IMPROVEMENT AUTHORITY**

By: \_\_\_\_\_

John Salerno, Secretary

Dated: February 12, 2014  
(SEAL)

Member Salerno introduced and moved the adoption of the following resolution and Member Hines seconded the motion:

**RESOLUTION FOR THE UNION COUNTY IMPROVEMENT AUTHORITY  
DESIGNATING CERTAIN FINANCIAL INSTITUTIONS AS OFFICIAL  
DEPOSITORIES FOR THE MONIES OF THE AUTHORITY IN  
ACCORDANCE WITH N.J.S.A. 40A:5-14 FOR THE YEAR 2014**

**WHEREAS**, the Union County Improvement Authority (the "Authority") has been duly created by an Ordinance of the Board of Chosen Freeholders of the County of Union, New Jersey as a public body and corporate and politic of the State of New Jersey pursuant to and in accordance with the County Improvement Authorities Law, N.J.S.A. 40:37A-44, *et seq.*; and

**WHEREAS**, the Authority has and will have certain funds for deposit in financial institutions during the period March 2012 through February 2013;

**WHEREAS**, pursuant to N.J.S.A. 40A:5-14, the Authority adopted a cash management plan and is required to deposit, or invest, or deposit and invest, its funds pursuant to that plan; and

**WHEREAS**, in compliance with the foregoing statute, the Authority desires to designate such financial institutions for deposit of Authority funds;

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of Commissioners of the Authority that the financial institutions listed below are the official depositories for the Authority funds during the period March 2012 through February 2013.

1. Crown Bank  
400 Westminster Avenue  
Elizabeth, NJ 07208
2. Wells Fargo Bank  
350 Westminster Ave.  
Elizabeth, NJ 07208
3. Investor Savings Bank  
Union, New Jersey

The foregoing resolution was adopted by the following roll call vote:

**Recorded Vote**

NAMES	AYE	NO	ABSTAIN	ABSENT
Anthony R. Scutari, Chairperson	✓			
Carolyn Vollero, <del>V. Chairperson</del>				✓
John Salerno, Secretary	✓			
Sebastian D'Elia, Member	✓			
Linda Hines, Member	✓			
Samuel T. McGhee, Member	✓			
Cherron Rountree, Member <i>V. Chair</i>	✓			
Bryan Thomas Tomko, Member <i>Pres</i>	✓			

**CERTIFICATION**

I, JOHN SALERNO, Secretary of the Union County Improvement Authority, HEREBY CERTIFY that the foregoing **RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY DESIGNATING CERTAIN FINANCIAL INSTITUTIONS AS OFFICIAL DEPOSITORIES FOR THE MONIES OF THE AUTHORITY IN ACCORDANCE WITH N.J.S.A. 40A:5-14 FOR THE YEAR 2014**, is a true copy of a resolution adopted by the governing body of the Authority on February 12, 2014.

**UNION COUNTY IMPROVEMENT AUTHORITY**

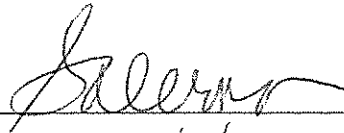

By: \_\_\_\_\_

*[Signature]*  
John Salerno, Secretary

Dated: February 12, 2014

(SEAL)



Member  introduced and moved the adoption of the following resolution and Member  seconded the motion:

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY  
ESTABLISHING A MEETING SCHEDULE FOR THE PERIOD MARCH  
2014 THROUGH FEBRUARY 2015**

**WHEREAS**, the Union County Improvement Authority (the "Authority") has been duly created by an Ordinance of the Board of Chosen Freeholders of the County of Union, New Jersey, as a public body and corporate and politic of the State of New Jersey pursuant to and in accordance with the County Improvement Authorities Law, N.J.S.A. 40:37A-44, *et seq.*; and

**WHEREAS**, the Authority constitutes a public body pursuant to the New Jersey Open Public Meetings Act, N.J.S.A. 10:4-1 *et seq.*, and, as such, it is required to provide adequate notice of the meetings and activities of the Authority in the manner provided in N.J.S.A. 10:4-8(d); and

**WHEREAS**, in accordance with the provisions of N.J.S.A. 10:4-18, at least once each year, within seven days following its annual reorganization meeting, the Authority shall provide adequate notice of the schedule of its regular meetings for the succeeding year; and

**WHEREAS**, the Authority wishes to establish a meeting schedule for the period March 2014 through February 2015, in accordance with the New Jersey Open Public Meetings Act.

**NOW, THEREFORE, BE IT RESOLVED THAT THE UNION COUNTY IMPROVEMENT AUTHORITY** as follows:

Section 1. During the period March 2014 through February 2015, unless otherwise indicated on Exhibit A, the Authority shall have one (1) regular meeting per month on the first Wednesday of each month. The dates and times for such meetings are set forth in the Notice attached hereto as Exhibit A, which by this reference is made a part hereof as if set forth in full herein. Unless otherwise notified, all regular meetings of the Authority shall be held in the Boardroom of the offices of the Authority, 1499 Routes 1 and 9, Rahway, New Jersey 07065.

Section 2. The staff of the Authority are hereby directed to take all actions in order to satisfy the requirements of the Open Public Meeting Act, including, but not limited to, (a) posting notice of the meeting schedule in at least one public place reserved for such announcements, (b) providing the meeting schedule to the newspapers officially designated by the Authority to receive such notices, and (c) filing the meeting schedule with the Clerk of Union County and with the Clerk of each municipality located within the County of Union, and mailing this Resolution (including the

attached meeting schedule) to the Union County Manager and to the Clerk of the Board of Chosen Freeholders of the County of Union.

Section 3. This Resolution shall take effect immediately.

The foregoing resolution was adopted by the following roll call vote:

**Recorded Vote**

NAMES	AYE	NO	ABSTAIN	ABSENT
Anthony R. Scutari, Chairperson	✓			
Carolyn Vollero, <del>V. Chairperson</del>				✓
John Salerno, Secretary	✓			
Sebastian D'Elia, Member	✓			
Linda Hines, Member	✓			
Samuel T. McGhee, Member	✓			
Cherron Rountree, Member <i>V. Chan</i>	✓			
Bryan Thomas Tomko, Member <i>Thes.</i>	✓			

**CERTIFICATION**

I, JOHN SALERNO, Secretary of the Union County Improvement Authority, HEREBY CERTIFY that the foregoing **RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY ESTABLISHING A MEETING SCHEDULE FOR THE PERIOD MARCH 2014 THROUGH FEBRUARY 2015** is a true copy of a resolution adopted by the governing body of the Authority on February 12, 2014.

**UNION COUNTY IMPROVEMENT AUTHORITY**

By: \_\_\_\_\_

*John Salerno*  
John Salerno, Secretary

Dated: February 12, 2014  
(SEAL)

## **EXHIBIT A**

### **SCHEDULE OF REGULAR PUBLIC MEETINGS OF THE UNION COUNTY IMPROVEMENT AUTHORITY FOR THE PERIOD MARCH 2014 THROUGH FEBRUARY 2015**

In accordance with the Open Public Meetings Act, P.L. 1975, c.231, the following schedule of Regular Public Meetings of the Union County Improvement Authority was approved at the annual reorganization meeting of the Authority on Wednesday, February 5, 2014. The Authority gives public notice that it may act as a body, by taking official action, at any of the following meetings:

Wednesday, March 5, 2014 at 5:00 p.m.  
Wednesday, April 2, 2014 5:00 p.m.  
Wednesday, May 7, 2014 at 5:00 p.m.  
Wednesday, June 4, 2014 at 5:00 p.m.  
Wednesday, July 2, 2014 at 5:00 p.m.  
Wednesday, August 6, 2014 at 5:00 p.m.  
Wednesday, September 10, 2014 at 5:00 p.m.  
Wednesday, October 1, 2014 at 5:00 p.m.  
Wednesday, November 5, 2014 at 5:00 p.m.  
Wednesday, December 3, 2014 at 5:00 p.m.  
Wednesday, January 7, 2015 at 5:00 p.m.  
Wednesday, February 4, 2015 at 5:00 p.m.\*

All Regular Public Meetings of the Authority shall be held in the Boardroom of the offices of the Authority, 1499 Routes 1 and 9, Rahway, New Jersey 07065.

Portions of all meeting may be held in executive session to the extent allowed by law.

*\* Annual Reorganization Meeting*

Member Adler introduced and moved the adoption of the following resolution and Member Hines seconded the motion:

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT  
AUTHORITY ADOPTING A LIST OF FIRMS QUALIFIED TO  
PERFORM VARIOUS SERVICES FOR THE AUTHORITY  
PURSUANT TO A REQUEST FOR QUALIFICATIONS  
PROCESS**

**WHEREAS**, the Union County Improvement Authority (the "Authority") has been duly created by ordinance of the Union County Board of Chosen Freeholders as a public body corporate and politic of the State of New Jersey pursuant to and in accordance with the County Improvement Authorities Law, N.J.S.A. 40:37A-44, *et seq.*; and

**WHEREAS**, in order to carry out the stated purposes and goals for which the Authority was created, the Authority will require, from time to time, consulting and professional services relating to and in furtherance of its activities; and

**WHEREAS**, the Authority, pursuant to Resolution No. 4-2014, approved January 8, 2014, undertook a fair and open process through the issuance, on January 9, 2014, of Requests for Qualifications ("RFQ") for various consulting and professional services, and

**WHEREAS**, the Authority has established and implemented a procedure for a qualifications process, which required, at a minimum, (1) public advertisement of the RFQ, in the official Authority newspaper and on the official Authority website for at least ten (10) calendar days, (2) establishment of appropriate evaluation criteria, which was documented in writing and disclosed prior to the solicitation of qualifications, and (3) public opening of responses to the RFQ; (4) evaluation of responses by an appointed Evaluation Committee and recommendations based on the same; and (5) announcement of awards of contracts based on responses to the RFQ; and

**WHEREAS**, on January 23, 2014, the Authority received proposals from various firms in response to the RFQ, which have been reviewed and evaluated; and

**WHEREAS**, the Authority wishes to adopt the attached list of firms as qualified to perform consulting and professional services to the Authority, on an as-needed basis, pursuant to their proposals in response to the RFQ's, and the Authority's acceptance of the recommendations of the Evaluation Committee.

**NOW, THEREFORE, BE IT RESOLVED** by the Union County Improvement Authority that the list of firms attached hereto and made part hereof is deemed qualified, pursuant to the Authority's RFQ process, to perform services to the Authority.

The foregoing resolution was adopted by the following roll call vote:

**Recorded Vote**

NAMES	AYE	NO	ABSTAIN	ABSENT
Anthony R. Scutari, Chairperson	✓			
Carolyn Vollero, <del>V. Chairperson</del>				✓
John Salerno, Secretary	✓			
Sebastian D'Elia, Member	✓			
Linda Hines, Member	✓			
Samuel T. McGhee, Member	✓			
Cherron Rountree, <del>Member</del> <i>V. Chair</i>	✓			
Bryon Thomas Tomko, <del>Member</del> <i>Treas</i>	✓			

**CERTIFICATION**

I, JOHN SALERNO, Secretary of the Union County Improvement Authority, HEREBY CERTIFY that the foregoing **RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY ADOPTING A LIST OF FIRMS QUALIFIED TO PERFORM VARIOUS SERVICES TO THE AUTHORITY PURSUANT TO A REQUEST FOR QUALIFICATIONS PROCESS**, is a true copy of a resolution adopted by the governing body of the Authority on February 12, 2014.

**UNION COUNTY IMPROVEMENT AUTHORITY**

By: \_\_\_\_\_

*[Signature]*  
John Salerno, Secretary

Dated: February 12, 2014

(SEAL)

**Qualified Firms for 2014  
Based on Responses to Requests for  
Qualifications**

**Construction Management**

MAST Construction Services  
Pinnacle Consulting & Construction  
Alaimo Group  
CME Associates  
Maser Consulting P.A.  
Joseph Jingoli & Son, Inc.  
Neglia Engineering Associates

**General Engineering Services**

Alaimo Group  
Matrix New World Engineering  
CME Engineering  
Maser Consulting P.A.  
T&M Associates.  
Neglia Engineering Associates

**Architectural Services**

Netta Architects  
USA Architects  
Alaimo Group  
RSC Architects  
Ronald Schmidt & Associates, P.A.

**Bond Counsel Services**

Law Office of John G. Hudak, Esq.,  
Wilentz, Goldman & Spitzer P.A.  
John L. Kraft, Esq. LLC

**Special Counsel Services**

Weber Dowd Law, LLC  
Roth D'Aquanni, LLC  
DeCotiis, FitzPatrick & Cole, LLP  
Schwartz Simon & Edelstein & Celso

**General Counsel Services**

DeCotiis, FitzPatrick & Cole, LLP  
Schwartz Simon & Edelstein & Celso

**Financial Advisor Services**

NW Financial Group, LLC  
Acacia Financial Group, Inc.  
Powell Capital Markets  
Phoenix Advisors

**Auditing Services**

Suplee, Clooney & Company

**Insurance Brokerage Services**

Brown & Brown Metro, Inc.

**Public Relations Services**

Strategic Media Group Inc.


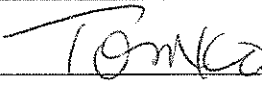
**Arbitrage Calculations**

BLX Group LLC  
PFM Asset Management LLC  
Arbitrage Compliance Specialists, Inc.

**Appraisers**

Sterling DiSanto & Associates

**RESOLUTION NO. 12-2014**

Member  introduced and moved the adoption of the following resolution and Member  seconded the motion:

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY  
AUTHORIZING CONTRACT AMENDMENT NO. 1 TO THE AGREEMENT  
WITH NETTA ARCHITECTS LLC FOR ARCHITECTURAL,  
ENGINEERING AND INTERIOR DESIGN SERVICES IN CONNECTION  
WITH RELOCATION OF THE LIBRARY, AND CONSTRUCTION OF A  
NEW CAFETERIA, BOOKSTORE AND STUDY ROOMS AT THE UNION  
COUNTY COLLEGE CAMPUS IN PLAINFIELD, NEW JERSEY**

**WHEREAS**, the Authority has previously entered into a Shared Services Agreement with the Union County College ("College") pursuant to the Uniformed Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, *et seq.*, in which the College has that the Authority assist it with financing, retaining professional services, managing the procurement process and providing construction management services in connection with the construction of a new cafeteria, bookstore, and study rooms at the College campus in Plainfield, New Jersey (the "Project"); and

**WHEREAS**, the Authority has previously contracted with Netta Architects LLC ("Netta") to provide architectural and engineering design services for the Project (the "Services") for a sum not to exceed \$286,000, including reimbursables (the "Contract"); and

**WHEREAS**, Netta has incurred additional expenses for the Project due to modifications required to the 50 percent complete contract documents as a result of programming changes, specifically, the College's purchase of a new building to accommodate several functions originally designed within the scope of the approved Project; and

**WHEREAS**, Netta has requested Amendment No. 1 to the Contract in the amount of \$54,080, as set forth in the Request for Amendment of Professional Services attached hereto;

**NOW, THEREFORE BE IT RESOLVED** by the Union County Improvement Authority, that Amendment No. 1 to the Contract be approved in the amount of \$54,080, as set forth in Request for Amendment of Professional Services Contract Amendment No. 1, attached hereto and made a part hereof;

**BE IT FURTHER RESOLVED** that this resolution shall take effect immediately.

The foregoing resolution was adopted by the following roll call vote:

**Recorded Vote**

NAMES	AYE	NO	ABSTAIN	ABSENT
Anthony R. Scutari, Chairperson	✓			
Carolyn Vollero, <del>V. Chairperson</del>				✓
John Salerno, Secretary	✓			
Sebastian D'Elia, Member	✓			
Linda Hines, Member	✓			
Samuel T. McGhee, Member	✓			
Cherron Rountree, <del>Member</del> <i>Chau</i>	✓			
Bryan Thomas Tomko, <del>Member</del> <i>Trees</i>	✓			

**CERTIFICATION**

I, JOHN SALERNO, Secretary of the Union County Improvement Authority, HEREBY CERTIFY that the foregoing **RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY CONTRACT AMENDMENT NO. 1 TO THE AGREEMENT WITH NETTA ARCHITECTS LLC FOR ARCHITECTURAL, ENGINEERING AND INTERIOR DESIGN SERVICES IN CONNECTION WITH RELOCATION OF THE LIBRARY, AND CONSTRUCTION OF A NEW CAFETERIA, BOOKSTORE AND STUDY ROOMS AT THE UNION COUNTY COLLEGE CAMPUS IN PLAINFIELD, NEW JERSEY** is a true copy of a resolution adopted by the governing body of the Improvement Authority on February 12, 2014.

**UNION COUNTY IMPROVEMENT AUTHORITY**

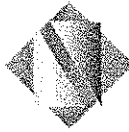
By: \_\_\_\_\_

John Salerno, Secretary

Dated: February 12, 2014

(SEAL)





## NettaArchitects

### REQUEST FOR AMENDMENT OF PROFESSIONAL SERVICES

January 22, 2014

Union County Improvement Authority  
1499 Routes 1 & 9 North  
Rahway, NJ 07065

RE: **Request for Contract Amendment No.: 1**

Date of Contract:	May 14, 2013
Project Description:	Union County College
Project address:	Plainfield Campus
NETTA Project No.: 2131071	Resolution No.: 34-2013

*This request being made this day is to provide the following additional or amended architectural/engineering services to our Contract for Services Agreement referred to in Article 1 and shall further modify our written agreement as listed below:*

For Professional services required for the modification of 50% complete contract documents. This modification is the result of programming changes, due to the college's purchase of a new Building, which will accommodate several functions originally programmed and designed within the scope of this project.

1.1 Architectural .....	\$ 44,360.00
1.2 Engineering.....	\$ 8,720.00
1.3 Reimbursable Expenses.....	\$ 1,000.00

**Total Fee Request for Contract Amendment No.1..... \$ 54,080.00**

**Additional Design time required to complete all work..... 30 Days**

#### STATEMENT HISTORY

Original Contract Services Fee..... \$ 286,000.00

Subtotal of Original Contract and Previously Approved Change Orders above ..... \$ 286,000.00\*\* plus

**\*\*Subtotal Fee noted above shall change to include this RFCA No.: 1 after signing below.....\$ 54,080.00**

Submitted for approval by:

Nicholas J. Netta, AIA, NCARB Principal

The above estimated fees/costs relating to this Contract Amendment are satisfactory and are hereby accepted. All additional/revised services will be performed in accordance with the same terms and conditions as specified in the original Contract. The client acknowledges that by accepting this Contract Amendment, they agree to compensate Netta Architects as shown above and such compensation does not depend on the Client receiving a Contract Amendment from its client, if applicable.

Authorized Signature (Client):

Date:

Print Name:

Title:

NETTA ARCHITECTS:

Date:

NICHOLAS J. NETTA, AIA, NCARB

Member Salerno introduced and moved the adoption of the following resolution and Member Rountree seconded the motion:

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT  
AUTHORITY APPOINTING CERTAIN PROFESSIONALS TO  
THE AUTHORITY**

**WHEREAS**, the Union County Improvement Authority (the "Authority") has been duly created by ordinance of the Union County Board of Chosen Freeholders as a public body corporate and politic of the State of New Jersey pursuant to and in accordance with the County Improvement Authorities Law, constituting Chapter 183 of the Pamphlet Laws of 1960 of the State, as amended and supplemented from time to time; and

**WHEREAS**, in order to carry out the stated purposes and goals for which the Authority was created, and pursuant to N.J.S.A. 40A:11-1 *et seq.*, the Authority will require the provision of certain general and specialized consulting and professional services relating to and in furtherance of its activities; and

**WHEREAS**, the Authority has undertaken a fair and open process through the issuance, on January 9, 2014, of a Request for Qualifications ("RFQ") for, among other services, General Counsel Services, Bond Counsel Services, Auditing Services, Financial Advisor Services and Insurance Brokerage Services; and

**WHEREAS**, the Authority has established and implemented a procedure for a qualifications process, which required, at a minimum, (1) public advertisement of the RFQ, in the official Authority newspaper or on the official Authority website for at least ten (10) calendar days, (2) establishment of appropriate evaluation criteria, which was documented in writing and disclosed prior to the solicitation of qualifications, and (3) public opening of responses to the RFQ; (4) evaluation of responses by an appointed Evaluation Committee and recommendations based on same; and (5) announcement of awards of contracts based on responses to the RFQ; and

**WHEREAS**, on January 23, 2014, the Authority received two responses for the provision of General Counsel Services from DeCotiis, FitzPatrick & Cole, LLP and from Schwartz, Simon, Edelstein & Celso; three responses for the provision of Bond Counsel Services from the Law Office of John G. Hudak, Esq.; Wilentz, Goldman & Spitzer P.A.; and John L. Kraft, Esq. LLC; one response for the provision of Auditing Services from Suplee, Clooney & Company; four responses for the provision of Financial Advisor Services from NW Financial Group, LLC; Acacia Financial Group, Inc.; Powell Capital Markets; and Phoenix Advisors; one response for the provision of Insurance Brokerage Services from Brown & Brown Metro, Inc.; and

**WHEREAS**, the Authority desires to appoint DeCotiis, FitzPatrick & Cole, LLP as General Counsel; the Law Office of John G. Hudak, Esq., LLC as Bond Counsel; Suplee, Clooney & Company as Auditor; NW Financial Group, LLC as Financial Advisor; and Brown & Brown Metro, Inc. as Insurance Broker; to serve in such respective capacities from February 5, 2014 until the next annual reorganization meeting of the Authority in February 2015;

**NOW, THEREFORE, BE IT RESOLVED** by the Union County Improvement Authority that

Section 1. The following professionals are appointed to provide professional and consulting services to the Authority during the period beginning February 5, 2014 until the next reorganization meeting of the Authority in February 2015:

- A. DeCotiis FitzPatrick & Cole, LLP as General Counsel to provide general and specialized legal services in connection with the Authority's programs and activities;
- B. NW Financial Group, LLC as Financial Advisor to provide financial advisory services and technical consultation services in connection with the Authority's programs and activities;
- C. The Law Office John G. Hudak, Esq., LLC as Bond Counsel to provide bond counsel services in connection with the Authority's programs and activities. For services rendered in connection with each sale of obligations (bonds or certificates of participation);
- D. Suplee, Clooney & Company as Auditor to prepare the annual audit and provide other auditing services as needed and authorized by the Executive Director;
- E. Brown & Brown Metro, Inc. as Insurance Broker to assist the Authority with all aspects of its insurance program.

Section 2. The Executive Director shall prepare professional services contracts with each of the above-named professionals, which shall be separately approved by the Authority.

Section 3. This resolution shall take effect immediately.

The foregoing resolution was adopted by the following roll call vote:


**Recorded Vote**

NAMES	AYE	NO	ABSTAIN	ABSENT
Anthony R. Scutari, Chairperson	✓			
Carolyn Vollero, <del>V. Chairperson</del>				✓
John Salerno, Secretary	✓			
Sebastian D'Elia, Member	✓			
Linda Hines, Member	✓			
Samuel T. McGhee, Member	✓			
Cherron Rountree, <del>Member</del> <i>V. Chair</i>	✓			
Bryon Thomas Tomko, <del>Member</del> <i>Treas.</i>	✓			

**CERTIFICATION**

I, JOHN SALERNO, Secretary of the Union County Improvement Authority, HEREBY CERTIFY that the foregoing **RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY APPOINTING CERTAIN PROFESSIONALS TO THE AUTHORITY**, is a true copy of a resolution adopted by the governing body of the Authority on February 12, 2014.

**UNION COUNTY IMPROVEMENT AUTHORITY**

By:   
 John Salerno, Secretary

Dated: February 12, 2014

(SEAL)

Member Galena introduced and moved the adoption of the following resolution and Member Tomko seconded the motion:

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT  
AUTHORITY AUTHORIZING SALARY INCREASES FOR MARK  
W. BRINK AND JENNIFER ERDOS IN THE AMOUNT OF TWO  
PERCENT EFFECTIVE FEBRUARY 12, 2014**

**WHEREAS**, on February 22, 2012, the Union County Improvement Authority approved the continued employment of Mark W. Brink as Project/Financial Specialist and entered into a contract of employment with him for a term of three (3) years, beginning January 1, 2012 at an initial salary of \$80,080.00 (the "Brink Agreement"), which salary was increased to \$81,681.60 effective January 1, 2013; and

**WHEREAS**, the Executive Director has recommended that Mr. Brink's salary be increased by two percent (2%) beginning February 12, 2014, which will cause Mr. Brink's salary for 2014 to be Eighty Three Thousand Three Hundred Fifteen Dollars and 23/100 (\$83,315.23); and

**WHEREAS**, on March 20, 2012, the Authority approved the continued employment of Jennifer Erdos as Project Manager / Events Coordinator and entered into a contract of employment with her for a term of three (3) years, beginning January 1, 2012 at an initial salary of \$71,536.00 (the "Erdos Agreement"), which salary was increased to \$72,966.72 effective January 1, 2013; and

**WHEREAS**, the Executive Director has recommended that Ms. Erdos's salary be increased by two percent (2%) beginning February 12, 2014, which shall cause Ms. Erdos's salary for 2014 to be Seventy Four Thousand Four Hundred Twenty Six and 54/100 (\$74,426.54);

**NOW, THEREFORE, BE IT RESOLVED BY THE UNION COUNTY IMPROVEMENT AUTHORITY that**

**Section 1.** Effective February 12, 2014, Mark W. Brink's salary shall be \$83,315.23; and all other terms and conditions of the Brink Agreement shall remain as they are; and

**Section 2.** Effective February 12, 2014, Jennifer Erdos's salary shall be \$74,426.54; and all other terms and conditions of the Erdos Agreement shall remain as they are; and

**Section 3.** This resolution shall take effect immediately upon its adoption.

The foregoing resolution was adopted by the following roll call vote:

**Recorded Vote**

NAMES	AYE	NO	ABSTAIN	ABSENT
Anthony R. Scutari, Chairperson	✓			
Carolyn Vollero, <del>V. Chairperson</del>				✓
John Salerno, Secretary	✓			
Sebastian D'Elia, Member	✓			
Linda Hines, Member	✓			
Samuel T. McGhee, Member	✓			
Cherron Rountree, Member <i>K. Chan</i>	✓			
Bryan Thomas Tomko, Member <i>Trees</i>	✓			

**CERTIFICATION**

I, JOHN SALERNO, Secretary of the Union County Improvement Authority, HEREBY CERTIFY that the foregoing **RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY AUTHORIZING SALARY INCREASES FOR MARK W. BRINK AND JENNIFER ERDOS IN THE AMOUNT OF TWO PERCENT EFFECTIVE FEBRUARY 12, 2014** is a true copy of a resolution adopted by the governing body of the Authority on February 12, 2014.

**UNION COUNTY IMPROVEMENT AUTHORITY**

By: \_\_\_\_\_

*[Signature]*  
John Salerno, Secretary

Dated: February 12, 2014  
(SEAL)

**RESOLUTION NO.: 15-2014**

Member Faleno introduced and moved the adoption of the following resolution and Member Hines seconded the motion:

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY  
APPROVING A BILL LIST AND THE RELEASE OF VOUCHERS FOR  
PROCESSING AND PAYMENT, SUBJECT TO CERTIFICATION THAT  
SUFFICIENT FUNDS ARE AVAILABLE**

**WHEREAS**, the Union County Improvement Authority (the "Authority") has been duly created by an Ordinance of the Board of Chosen Freeholders of the County of Union, New Jersey), as a public body and corporate and politic of the State of New Jersey pursuant to and in accordance with the County Improvement Authorities Law, N.J.S.A. 40:37A-44, *et seq.*; and

**WHEREAS**, the Authority may incur expenses on behalf of specific projects as well as for its general and administrative needs; and

**WHEREAS**, the Authority has reviewed the invoices which are summarized on the Bill List attached hereto and made part hereof, and has determined that all invoices are correct, genuine and eligible for payment;

**NOW, THEREFORE, BE IT RESOLVED** by the Union County Improvement Authority that the Interim Executive Director be authorized to release vouchers for the processing and payment of the invoices on the attached Bill List, subject to certification that sufficient funds are available.

The foregoing resolution was adopted by the following roll call vote:

**Recorded Vote**

NAMES	AYE	NO	ABSTAIN	ABSENT
Anthony R. Scutari, Chairperson	✓			
Carolyn Vollero, <del>V. Chairperson</del>				✓
John Salerno, Secretary	✓			
Sebastian D'Elia, Member	✓			
Linda Hines, Member	✓			
Samuel T. McGhee, Member	✓			
Cherron Rountree, Member <i>V. Chair</i>	✓			
Bryan Thomas Tomko, Member <i>Treas.</i>	✓			

**CERTIFICATION**

I, JOHN SALERNO, Secretary of the Union County Improvement Authority, HEREBY CERTIFY that the foregoing **RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY APPROVING A BILL LIST AND THE RELEASE OF VOUCHERS FOR PROCESSING AND PAYMENT, SUBJECT TO CERTIFICATION THAT SUFFICIENT FUNDS ARE AVAILABLE** is a true copy of a resolution adopted by the governing body of the Authority on February 12, 2014

**UNION COUNTY IMPROVEMENT AUTHORITY**

By: \_\_\_\_\_

*John Salerno, Secretary*

Dated: February 12, 2014

(SEAL)



**RESOLUTION NO.: 16-2014**

Member Salerno introduced and moved the adoption of the following resolution and Member Hines seconded the motion:

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY  
APPROVING THE MINUTES OF THE REGULAR MEETING OF  
JANUARY 8, 2014, AND THE MINUTES OF THE EXECUTIVE SESSION  
PORTION OF THE MEETING OF JANUARY 8, 2014**

**WHEREAS**, the Union County Improvement Authority (the "Authority") has been duly created by an Ordinance of the Board of Chosen Freeholders of the County of Union, New Jersey), as a public body and corporate and politic of the State of New Jersey pursuant to and in accordance with the County Improvement Authorities Law, N.J.S.A. 40:37A-44, *et seq.*; and

**WHEREAS**, the Authority, pursuant to its By-Laws, makes and retains minutes of its meetings, including its Regular Meetings, and also makes and retains minutes of any Executive Sessions that occur during a meeting; and

**WHEREAS**, the Authority has prepared minutes of its Regular Meeting of January 8, 2014, and minutes of the Executive Session held during that Meeting (together, the "Minutes") and has presented the Minutes to the Commissioners for review;

**NOW, THEREFORE, BE IT RESOLVED** by the Union County Improvement Authority that the Minutes are hereby approved and released for publication in accordance with law.

The foregoing resolution was adopted by the following roll call vote:

**Recorded Vote**

NAMES	AYE	NO	ABSTAIN	ABSENT
Anthony R. Scutari, Chairperson	✓			
Carolyn Vollero, <del>V. Chairperson</del>				✓
John Salerno, Secretary	✓			
Sebastian D'Elia, Member	✓			
Linda Hines, Member	✓			
Samuel T. McGhee, Member	✓			
Cherron Rountree, <del>Member</del> ✓. Chau	✓			
Bryan Thomas Tomko, <del>Member</del> Treas. ✓	✓			

**CERTIFICATION**

I, JOHN SALERNO, Secretary of the Union County Improvement Authority, HEREBY CERTIFY that the foregoing **RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY APPROVING THE MINUTES OF THE REGULAR MEETING OF JANUARY 8, 2014, AND THE MINUTES OF THE EXECUTIVE SESSION PORTION OF THE MEETING OF JANUARY 8, 2014** is a true copy of a resolution adopted by the governing body of the Authority on February 12, 2014

**UNION COUNTY IMPROVEMENT AUTHORITY**

By: \_\_\_\_\_

John Salerno, Secretary

Dated: February 12, 2014

(SEAL)

**RESOLUTION NO. 17-2014**

Member Salerno introduced and moved the adoption of the following resolution and Member Hines seconded the motion:

**RESOLUTION OF THE UNION COUNTY  
IMPROVEMENT AUTHORITY APPROVING AN EXTENSION  
OF THE SHARED SERVICES AGREEMENT WITH THE  
UNION COUNTY UTILITIES AUTHORITY FOR THE  
PROVISION OF EXECUTIVE DIRECTOR AND OTHER  
SERVICES UNTIL AUGUST 1, 2014**

**WHEREAS**, the Union County Improvement Authority (the "UCIA") has been created by a resolution of the Board of Chosen Freeholders of the County of Union, New Jersey, as a public body corporate and politic of the State of New Jersey, pursuant to and in accordance with the County Improvement Authorities Law, N.J.S.A. 40:37A-44 *et seq.* and the acts amendatory thereof and supplemental thereto; and

**WHEREAS**, the Union County Utilities Authority (the "UCUA") has been created by a resolution of the Board of Chosen Freeholders of the County of Union, New Jersey as a public body corporate and politic of the State of New Jersey, pursuant to and in accordance with County Utilities Authorities Law, N.J.S.A. 40:14B-1 *et seq.* and the acts amendatory thereof and supplemental thereto; and

**WHEREAS**, the Uniform Shared Services and Consolidation Act, N.J.S.A. 40A:65-1, *et seq.* authorizes the UCIA and the UCUA to do all acts and things necessary, convenient or desirable to carry out and perform such agreements and to provide for the discharge of their respective obligations; and

**WHEREAS**, following the retirement of its Executive Director in August 2013, the UCIA requested the assistance of the UCUA in providing the services normally provided by an Executive Director, and other services required for the day to day operations of the UCIA, until February 1, 2014, and

**WHEREAS**, on August 21, 2013, the UCIA adopted Resolution No. 61-2013, authorizing the execution of a Shared Services Agreement (the "Agreement") with the UCUA, pursuant to which the UCUA would provide the UCIA with the services of its Executive Director and other services as more fully set forth in the Agreement; and

**WHEREAS**, the UCIA continues to require the services set forth in the Agreement, and wishes to extend the Agreement for six months, until August 1, 2014;

**NOW, THEREFORE, BE IT RESOLVED** by the Union County Improvement Authority that the Shared Services Agreement with the UCUA, in the form previously approved as described above, be extended until August 1, 2014 and

**BE IT FURTHER RESOLVED** that this Resolution shall take effect immediately.

The foregoing resolution was adopted by the following roll call vote:

**Recorded Vote**

NAMES	AYE	NO	ABSTAIN	ABSENT
Anthony R. Scutari, Chairperson	✓			
Carolyn Vollero, <del>V. Chairperson</del>				✓
John Salerno, Secretary	✓			
Sebastian D'Elia, Member	✓			
Linda Hines, Member	✓			
Samuel T. McGhee, Member	✓			
Cherron Rountree, Member <i>V. Chair</i>	✓			
Bryan Thomas Tomko, <del>Member</del> <i>Treas.</i>	✓			

**CERTIFICATION**

I, JOHN SALERNO, Secretary of the Union County Improvement Authority, HEREBY CERTIFY that the foregoing **RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY APPROVING AN EXTENSION OF THE SHARED SERVICES AGREEMENT WITH THE UNION COUNTY UTILITIES AUTHORITY FOR THE PROVISION OF EXECUTIVE DIRECTOR AND OTHER SERVICES UNTIL AUGUST 1, 2014** is a true copy of a resolution adopted by the governing body of the Authority on February 12, 2014.

**UNION COUNTY IMPROVEMENT AUTHORITY**

By: \_\_\_\_\_

*[Signature]*  
John Salerno, Secretary

Dated: February 12, 2014

[SEAL]

Member Salerno introduced and moved the adoption of the following resolution and Member Tomko seconded the motion:

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY  
APPROVING THE ESTABLISHMENT OF CERTAIN REGULATIONS  
APPROPRIATE FOR CONTROLLING THE QUALIFICATIONS OF  
PROSPECTIVE BIDDERS FOR THE AUTHORITY'S PUBLIC PROJECTS  
IN ACCORDANCE WITH N.J.S.A. 40A:11-25**

**WHEREAS**, the Union County Improvement Authority (the "Authority") may, pursuant to N.J.S.A. 40A:11-25, establish reasonable regulations for controlling the qualifications of prospective bidder upon contracts to be awarded by the Authority, such as qualifications by class or category of goods or services, and

**WHEREAS**, such regulations may fix the qualifications of such prospective bidders by financial ability, experience, capital and equipment available to them pertinent to the class or category of the goods or services to be provided by the bidder, and the Authority may require bidders to submit statements regarding such qualifications with their bids, so that the Authority may determine, founded upon such statements, if it is satisfied with the qualifications of the bidder; and

**WHEREAS**, N.J.S.A. 40:11-25 requires that prior to adopting such regulations, the Authority shall submit them to a public hearing and notice and a general description of the subject matter of the regulations shall be published as set forth in N.J.S.A. 40A:11-25; and

**WHEREAS**, the State of New Jersey, Department of Treasury, Division of Property Management and Construction, pursuant to N.J.S.A. 51: 35-1 *et seq.*, classifies all prospective bidders as to the character and amount of public works on which they are qualified to bid, and bids are accepted only from persons and entities qualified in accordance with such classification ("DPMC Classification"); and

**WHEREAS**, the County of Union also requires bidders to submit their DPMC Classification information, and the Authority believes that this requirement would be of considerable benefit to the Authority and the County of Union, because the information would evidence that the bidder has the requisite experience and credentials to undertake the project the Authority has bid;

**NOW, THEREFORE, BE IT RESOLVED** by the Union County Improvement Authority that the Authority adopts as its policy, that all prospective bidders for bids issued by the Authority submit statements with their bids, in a form to be prepared by the Authority, evidencing their DPMC Classification; and

**BE IT FURTHER RESOLVED** that a public hearing shall be held on the aforementioned policy of the Authority on March 5, 2014 at the Regular Meeting of the Authority; and

**BE IT FURTHER RESOLVED** that the Clerk of the Authority publish and post notice of the resolution as required by law.

The foregoing resolution was adopted by the following roll call vote:

**Recorded Vote**

NAMES	AYE	NO	ABSTAIN	ABSENT
Anthony R. Scutari, Chairperson	✓			
<del>Carolyn Vollero, V. Chairperson</del>				✓
John Salerno, Secretary	✓			
Sebastian D'Elia, Member	✓			
Linda Hines, Member	✓			
Samuel T. McGhee, Member	✓			
Cherron Rountree, <del>Member</del> <i>V. Chair</i>	✓			
Bryan Thomas Tomko, <del>Member</del> <i>Treas</i>	✓			

**CERTIFICATION**

I, JOHN SALERNO, Secretary of the Union County Improvement Authority, HEREBY CERTIFY that the foregoing **RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY APPROVING THE ESTABLISHMENT OF CERTAIN REGULATIONS APPROPRIATE FOR CONTROLLING THE QUALIFICATIONS OF PROSPECTIVE BIDDERS FOR THE AUTHORITY'S PUBLIC PROJECTS IN ACCORDANCE WITH N.J.S.A. 40A:11-25** is a true copy of a resolution adopted by the governing body of the Authority on February 12, 2014

**UNION COUNTY IMPROVEMENT AUTHORITY**

By: \_\_\_\_\_

*John Salerno*  
John Salerno, Secretary

Dated: February 12, 2014  
(SEAL)