

# UNION COUNTY IMPROVEMENT AUTHORITY

1499 US Highway One, North, 3<sup>rd</sup> Floor  
Rahway, New Jersey, 07065  
www.ucimprovementauthority.org  
(732) 382-9400 (732) 382-5862 fax

Resolution No. 44-2017

Date: July 12, 2017

## RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY APPROVING THE PUBLIC AND EXECUTIVE SESSION MEETING MINUTES OF JUNE 7, 2017

APPROVED AS TO FORM:  
Lisa M. da Silva, RMC  
Clerk of the Authority

APPROVED AS TO SUFFICIENCY OF FUNDS  
☐ YES ☐ NO ☒ NONE REQUIRED  
UNION COUNTY IMPROVEMENT AUTHORITY

A handwritten signature in cursive script, reading "Lisa M. da Silva", followed by a horizontal line.

A handwritten signature in cursive script, reading "M. W. B. ...", followed by a horizontal line.

	PRESENT	ABSENT	AYE	NAY	ABSTAIN	MOTION	SECOND
<i>Bornstad, Treasurer</i>	✓		✓			✓	
<i>D'Elia</i>		✓					
<i>Hockaday</i>		✓					
<i>Huff</i>	✓		✓				
<i>Lattimore</i>		✓					
<i>Salerno, Secretary</i>	✓				✓		
<i>Szpond</i>	✓		✓				✓
<i>Rountree, Vice Chairwoman</i>	✓				✓		
<i>Scutari, Chairman</i>	✓		✓				

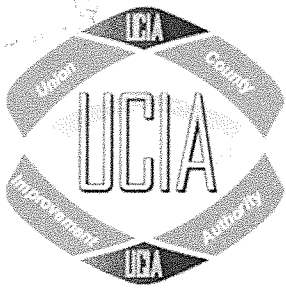
**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY  
APPROVING THE PUBLIC AND EXECUTIVE SESSION  
MEETING MINUTES OF JUNE 7, 2017**

**WHEREAS**, the Union County Improvement Authority (the "Authority") has been duly created by an Ordinance of the Board of Chosen Freeholders of the County of Union, New Jersey), as a public body and corporate and politic of the State of New Jersey pursuant to and in accordance with the County Improvement Authorities Law, N.J.S.A. 40:37A-44, *et seq.*; and

**WHEREAS**, the Authority Clerk, pursuant to its By-Laws, shall prepare and retain minutes of its meetings, including its Regular Meetings, and also prepare and retain minutes of any Executive Sessions that occur during a meeting; and

**WHEREAS**, the Authority Clerk has prepared the public and executive session minutes of the June 7, 2017 regular meeting and has presented the minutes to the Commissioners for review;

**NOW, THEREFORE, BE IT RESOLVED** by the Union County Improvement Authority that the public and executive session minutes of June 7, 2017 are hereby approved and released for publication in accordance with law.



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**June 7, 2017**

## **Regular Monthly Meeting - Public Session Minutes**

Chairman Scutari called the meeting to order at 5:00 pm in the meeting room of the Union County Improvement Authority, 1499 US Highway One, North, Rahway New Jersey.

Notice of Compliance of the Open Public Meetings Act was read by Clerk da Silva.

A roll call of Commissioners showed the following present: Commissioners Bornstad, Hockaday, Huff, Lattimore, Szpond, and Chairman Scutari

Commissioners absent: Commissioners D'Elia, Salerno and Vice Chairwoman Rountree

Others present: Executive Director Daniel P. Sullivan, Linda Stender, Mark Brink, Monica Perkins and Melanie Slowik of the Authority's staff; General Counsel, David Minchello, Esq., of Rainone Coughlin Minchello, LLC; Sean Edmunds from Mast Construction Services, Inc.; and Clerk Lisa M. da Silva

Chairman Scutari led the Pledge of Allegiance.

### Communications:

There were no communications.

### Public Comment:

There were no public comment.

### Report of Executive Director, Committees, Staff and Counsel - Public Session I

#### Resolutions/Consent Agenda

Commissioner Szpond moved resolution 39-2017, approving the session minutes of May 3, 2017. The motion was seconded by Commissioner Lattimore and approved by all members present.

Commissioner Bornstad moved resolution 40-2017, approving a bill list and the release of vouchers for processing and payment, subject to the certification of sufficient funds. The motion was seconded by Commissioner Lattimore and approved by all member present by roll call vote.

Commissioner Szpond moved resolution 41-2017 revising the annual meeting schedule for the period of July 2017 through the Authority's next reorganization meeting in February 2018. Mr. Sullivan stated the reason for the requested change was due to holidays falling the day before the meetings and staff schedules. The motion was seconded by Commissioner Hockaday and approved by all member present by roll call vote.

*Vice Chairwoman Rountree arrived at 5:09 p.m. via teleconference*

Mr. Edmunds, briefed the Commissioners on the project and the final punch list items to complete the project in its entirety. Commissioner Lattimore moved resolution 42-2017, authorizing the extension to the services contract for MAST Construction Services, Inc., for the Union County Family Court Building. The motion was seconded by Commissioner Szpond and was approved by all members present by roll call vote.

Commissioner Szpond made a motion to approve resolution 43-2017, authorizing the execution of a shared services agreement with the County of Union. The motion was seconded by Commissioner Hockaday and was approved by all members present by roll call vote.

Report of Committees, Staff and Counsel – Executive Session.

Clerk da Silva read the following statement:

***WHEREAS**, the Open Public Meeting Act, N.J.S.A 10:4-6 et seq., permits the exclusion of the public from a public body meeting in certain circumstances; and*

***WHEREAS**, the Union County Improvement Authority Board of Commissioners is of the opinion that such circumstances presently exist; and*

***WHEREAS**, the Board of Commissioners wishes to discuss the following issues:*

- 1) *Potential Litigation and Matters covered by attorney client privilege – Union County Family Courthouse/ APS - Update*

***WHEREAS**, minutes of the executive session will be kept and once the matter(s) above no longer requires confidentiality, the minutes, or appropriate portions thereof, will be made available to the public; and*

***WHEREAS**, the public is now being informed that the Authority may take official action at the conclusion of executive session.*

***NOW THEREFORE BE IT RESOLVED** by Union County Improvement Authority Board of Commissioners that the public be excluded from this meeting.*

Commissioner Bornstad made a motion to enter into executive session. The motion was seconded by Commissioner Huff and approved by all members present by roll call vote. The Authority entered into Executive Session at 5:15 p.m.

Report of Committees, Staff and Counsel- Public Session II

Commissioner Bornstad made a motion to return to public session. The Motion was seconded by Commissioner Hockaday and approved by all members present by roll call vote. The board returned to public session at 5:19.

Unfinished Business

There was no unfinished business to discuss

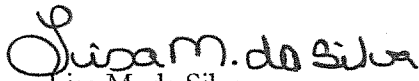
New Business:

There was no new business to discuss

There being no further business to discuss, Commissioner Hockaday made a motion to adjourn. The motion was seconded by Commission Huff and approved all members present by voice vote.

The meeting was adjourned at 5:20 p.m.

Respectfully submitted,

  
Lisa M. da Silva  
Clerk of the Authority

Anthony Scutari  
Chairman

John Salerno  
Secretary