



UNION COUNTY IMPROVEMENT AUTHORITY

1499 US Highway One, North, 3rd Floor
Rahway, New Jersey, 07065
www.ucimprovementauthority.org
(732) 382-9400 (732) 382-5862 fax

Resolution No. 16-2019

Date: March 6, 2019

RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY APPROVING THE PUBLIC SESSION MEETING MINUTES OF FEBRUARY 6, 2019

APPROVED AS TO FORM:

Lisa M. da Silva, RMC
Clerk of the Authority

APPROVED AS TO SUFFICIENCY OF FUNDS

☐ YES ☐ NO ☒ NONE REQUIRED
UNION COUNTY IMPROVEMENT AUTHORITY

	PRESENT	ABSENT	AYE	NAY	ABSTAIN	MOTION	SECOND
<i>Barnett</i>	✓		✓				
<i>D'Elia</i>		✓					
<i>Gunderman</i>	✓		✓				✓
<i>Hockaday</i>		✓					
<i>Huff, Treasurer</i>	✓		✓				
<i>Lattimore</i>	✓		✓			✓	
<i>Salerno, Secretary</i>		✓					
<i>Bornstad, Vice Chair</i>	✓		✓				
<i>Rountree, Chairwoman</i>		✓					

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY
APPROVING THE PUBLIC SESSION MEETING MINUTES OF FEBRUARY 6, 2019**

WHEREAS, the Union County Improvement Authority (the "Authority") has been duly created by an Ordinance of the Board of Chosen Freeholders of the County of Union, New Jersey), as a public body and corporate and politic of the State of New Jersey pursuant to and in accordance with the County Improvement Authorities Law, N.J.S.A. 40:37A-44, *et seq.*; and

WHEREAS, the Clerk of the Authority, pursuant to its By-Laws, shall prepare and retain minutes of its meetings, including its Regular Meetings, and also prepare and retain minutes of any Executive Sessions that occur during a meeting; and

WHEREAS, the Clerk of the Authority has prepared regular minutes of its February 6, 2019 meeting, and has presented the minutes to the Commissioners for review;

NOW, THEREFORE, BE IT RESOLVED by the Union County Improvement Authority that the public session minutes of February 6, 2019 are hereby approved and released for publication in accordance with law.



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February 6, 2019 Reorganization Meeting – Public Session Minutes

The meeting was called to Order at 5:04 p.m. by Clerk Lisa M. da Silva.

Notice of Compliance of the Open Public Meeting Act was read by Clerk da Silva.

A roll call of Commissioners showed the following present: Commissioners Barnett, Bornstad, Gunderman, Huff, Lattimore, Salerno (*via teleconference*), and Rountree (*via teleconference*).

The following Commissioners were absent: Commissioners D'Elia and Hockaday

Others present: Executive Director Daniel P. Sullivan, Linda Stender, Mark Brink, Monica Perkins and Melanie Slowik of the Authority's staff; General Counsel, David Minchello, Esq., of Rainone Coughlin Minchello, LLC; Freeholder Christopher Hudak (*via teleconference*) and Clerk Lisa M. da Silva.

The Pledge of Allegiance was led by Clerk da Silva

Communications

There were no Communications.

Public Comment

There were no members of the public present.

Report of Executive Director

There was no report

Report of Committee, Staff and Counsel – Public Session I

Clerk da Silva opened the floor for nominations of Chairperson of the Authority. Commissioner Bornstad nominated Commissioner Rountree and was seconded by Commissioner Barnett. Seeing that there were no other nominations, Clerk Da Silva closed nominations and called for a vote to elect Commissioner Rountree as Chairwoman of the Authority for the period of February 6, 2019 through the next reorganization meeting in February 2020, with all members present voting in the affirmative.

Clerk da Silva opened the floor for nominations for the position of Vice Chairperson of the Authority. Commissioner Huff nominated Commissioner Bornstad and was seconded by Commissioner Lattimore. Seeing no other nominations, Clerk da Silva closed the nominations and called for a vote on for the election of Commissioner Bornstad as Vice Chair of the Authority. All members present voted in the affirmative.

Chairwoman Rountree asked Vice Chairman Bornstad to lead the meeting.

Vice Chairman Bornstad asked for nominations for Secretary of the Authority. Chairwoman Rountree nominated Commissioner Salerno and the nomination was seconded by Commissioner Gunderman. Seeing no other

nominations, Vice chairman Bornstad closed the nominations and called for a vote on for the election of Secretary of the Authority. All members present voted in the affirmative.

Vice Chairman Bornstad nominated Commissioner Huff as the Treasurer of the Authority. The nomination was seconded by Commissioner Lattimore. Seeing no other nominations, Vice Chairman Bornstad closed the nominations and called for a vote on for the election of Treasurer of the Authority. All members voted in the affirmative.

Vice Chairman Bornstad asked for a motion to approve resolution 5-2019 approving the public session minutes of January 9, 2019. The motion was made by Commissioner Gunderman and seconded by Commissioner Barnett with all members present voting in the affirmative.

Commissioner Hockaday entered the meeting at 5:11 p.m.

Vice Chairman Bornstad called for a motion to approved resolution 6-2019 approving a bill list and the release of vouchers for processing and payment, subject to certification that sufficient funds are available. The motion as made by Commissioner Barnett and seconded by Commissioner Gunderman with all members present voting in the affirmative.

Chairwoman Roundtree left the meeting at 5:13 p.m.

Vice Chairman Bornstad called for a motion on resolution 7-2019 adopting a list of firms qualified to perform various services for the Authority pursuant to a request for qualifications process. The motion was made by Commissioner Barnett and seconded by Commissioner Lattimore with all members present voting in the affirmative.

Vice Chairman Bornstad called for a motion to approve resolution 8-2019 appointing and reappointing certain professionals and consultants to the Authority. The motion was made by Commissioner Barnett and seconded by Commissioner Gunderman with all members present voting in favor by roll call vote.

Vice Chairman Bornstad called for a motion to approve resolution 9-2019 appointing Rainone, Coughlin & Minchello, LLC as General Counsel to the Authority. The motion was made by Commissioner Gunderman and seconded by Commissioner Barnett with all members present voting in favor by roll call vote.

Vice Chairman Bornstad called for a motion on resolution 10-2019 designing the Authority's official newspapers as the Local Source Newspaper and the Star Ledger. The motion as made by Commissioner Gunderman and seconded by Commissioner Barnett with all members present voting in the affirmative by roll call vote.

Vice Chairman Bornstad called for a motion on resolution 11-2019 designating certain financial intuitions as official depositories for the monies of the Authority in accordance with N.J.S.A. 40A:5-14 for the year 2019. The motion was made by Commissioner Barnett and seconded by Commissioner Gunderman with all members present voting in favor by roll call vote.

Chairman Bornstad called for a motion on resolution 12-2019 establishing the annual meeting schedule for the period of March 2019 through February 2020. Mr. Sullivan explained there were a couple meeting schedule for the second Wednesday of the month due to holidays and staffing schedules. The motion was made by Commissioner Gunderman and seconded by Commissioner Barnett with all members present voting in the affirmative by roll call vote.

Vice Chairman Bornstad called for a motion on resolution 13-2019 readopting the bylaws of the Authority. The motion was made by Commissioner Gunderman and seconded by Commissioner Lattimore with all members present voting in favor by roll call vote.

Vice Chairman Bornstad called for a motion on resolution 14-2019 authorizing a professional services agreement for the historic preservation consultant for the Oak Ridge Project. The motion was made by Commissioner Barnett and seconded by Commissioner Hockaday with all members present voting in favor by roll call vote.

Vice Chairman Bornstad called for a motion on resolution 15-2019, authorizing the extension of a shared services agreement with the County of Union on connection therewith for the Oak Ridge Park Project. The motion was made by Commissioner Lattimore and seconded by Commissioner Barnett with all members present voting in favor by roll call vote.

Report on Committees, Staff and Counsel – Executive Session
There was no executive session held

Report of Committees, Staff and Counsel – Public Session II

Unfinished Business
There was no unfinished business to discuss

New Business
Mr. Sullivan introduced Mr. Chris Kidd of Aries Clean Energy who provided an overview on the sewer sludge gasification project at the Linden Roselle Sewerage Authority.

There being no further business to discuss, Vice Chairman Bornstad called for a motion to adjourn. The motion was made by Commissioner Gunderman and seconded by Commissioner Barnett with all voting in favor by voice vote. The meeting adjourned at 5:30p.m.

Respectfully submitted

Lisa M. da Silva
Clerk of the Authority

Cherron Rountree
Chairman

John Salerno
Secretary