



## UNION COUNTY IMPROVEMENT AUTHORITY

1499 US Highway One, North, 3<sup>rd</sup> Floor  
Rahway, New Jersey, 07065  
www.ucimprovementauthority.org  
(732) 382-9400 (732) 382-5862 fax

Resolution No. 22-2019

Date: April 3, 2019

### RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY APPROVING THE PUBLIC SESSION MEETING MINUTES OF MARCH 6, 2019

APPROVED AS TO FORM:  
Lisa M. da Silva, RMC  
Clerk of the Authority

APPROVED AS TO SUFFICIENCY OF FUNDS  
☐ YES ☐ NO ☒ NONE REQUIRED  
UNION COUNTY IMPROVEMENT AUTHORITY

Lisa M. da Silva

Paul W. B...

	PRESENT	ABSENT	AYE	NAY	ABSTAIN	MOTION	SECOND
<b>Barnett</b>	✓		✓				
<b>D'Elia</b>	✓				✓		
<b>Gunderman</b>	✓		✓				
<b>Hockaday</b>	✓		✓				✓
<b>Huff, Treasurer</b>	✓		✓				
<b>Lattimore</b>	✓		✓			✓	
<b>Salerno, Secretary</b>	✓				✓		
<b>Bornstad, Vice Chair</b>	✓		✓				
<b>Rountree, Chairwoman</b>		✓					

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY  
APPROVING THE PUBLIC SESSION MEETING MINUTES OF MARCH 6, 2019**

**WHEREAS**, the Union County Improvement Authority (the "Authority") has been duly created by an Ordinance of the Board of Chosen Freeholders of the County of Union, New Jersey), as a public body and corporate and politic of the State of New Jersey pursuant to and in accordance with the County Improvement Authorities Law, N.J.S.A. 40:37A-44, *et seq.*; and

**WHEREAS**, the Clerk of the Authority, pursuant to its By-Laws, shall prepare and retain minutes of its meetings, including its Regular Meetings, and also prepare and retain minutes of any Executive Sessions that occur during a meeting; and

**WHEREAS**, the Clerk of the Authority has prepared regular minutes of its March 6, 2019 meeting, and has presented the minutes to the Commissioners for review;

**NOW, THEREFORE, BE IT RESOLVED** by the Union County Improvement Authority that the public session minutes of March 6, 2019 are hereby approved and released for publication in accordance with law.



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### **March 6, 2019 Regular Monthly Meeting – Public Session Minutes**

The meeting was called to Order at 5:04 p.m. by Vice Chairman Bornstad.

Notice of Compliance of the Open Public Meeting Act was read by Clerk da Silva.

A roll call of Commissioners showed the following present: Commissioners Barnett (via teleconference), Gunderman, Huff, Lattimore, and Vice Chairman Bornstad.

The following Commissioners were absent: Commissioners D'Elia, Hockaday, Salerno, and Chairwoman Rountree.

Others present: Executive Director Daniel P. Sullivan, Linda Stender, Mark Brink, and Melanie Slowik of the Authority's staff; General Counsel, David Minchello, Esq., of Rainone Coughlin Minchello, LLC; Freeholder Christopher Hudak (*via teleconference*) and Clerk Lisa M. da Silva.

The Pledge of Allegiance was led by Vice Chairman Bornstad

#### Communications

There were no Communications.

#### Public Comment

There were no members of the public present.

#### Report of Executive Director

There was no report

#### Report of Committee, Staff and Counsel – Public Session I

Vice Chairman Bornstad asked for a motion to approve resolution 16-2019 approving the public session minutes of February 6, 2019. The motion was made by Commissioner Gunderman and seconded by Commissioner Huff with all members present voting in the affirmative.

Vice Chairman Bornstad called for a motion to approve the resolution 17-2019 approving a bill list and the release of vouchers for processing and payment, subject to certification that sufficient funds are available. The motion was made by Commissioner Lattimore and seconded by Commissioner Gunderman with all members present voting in the affirmative.

Vice Chairman Bornstad called for a motion on the following resolutions 18-2019, adopting a revised list of firms qualified to perform various services for the authority pursuant to a request for qualifications process; 19-2019 Approving a revised list of appointed and reappointed professionals and consultants to the Authority; and 20-2019 Authorizing the execution of contracts with previously appointed and reappointed professionals and consultants to the Authority. The motion was made by Commissioner Lattimore and seconded by Commissioner Gunderman with all members present voting in the affirmative.

Mr. Sullivan provided the details of resolution 21-2019 Authorizing the executive director to execute a memorandum of understanding between the Union County Improvement Authority and the County of Union for the procurement of proposals for the lease or purchase of the Union County Juvenile Detention Center. The motion was made by Commissioner Gunderman and seconded by Commissioner Huff with all members present voting in the affirmative.

Report on Committees, Staff and Counsel – Executive Session

There was no executive session held

Report of Committees, Staff and Counsel – Public Session II

Unfinished Business

Mr. Sullivan informed the Commissioner that the Juvenile Detention Center formally closed on February 28, 2019.

Mrs. Stender provided the Commissioners with a status update to the Historic Structures Report for the Oak Ridge Park Project.

New Business

There was no new business to discuss.

There being no further business to discuss, Vice Chairman Bornstad called for a motion to adjourn. The motion was made by Commissioner Gunderman and seconded by Commissioner Lattimore with all voting in favor by voice vote. The meeting adjourned at 5:10 p.m.

Respectfully submitted

Lisa M. da Silva  
Clerk of the Authority

Cherron Rountree  
Chairwoman

John Salerno  
Secretary