



UNION COUNTY IMPROVEMENT AUTHORITY

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Resolution No. 59-2019

Date: October 2, 2019

RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY APPROVING THE PUBLIC SESSION MEETING MINUTES OF SEPTEMBER 11, 2019

APPROVED AS TO FORM:
Lisa M. da Silva, RMC
Clerk of the Authority

APPROVED AS TO SUFFICIENCY OF FUNDS
[] YES [] NO ☒ NONE REQUIRED
UNION COUNTY IMPROVEMENT AUTHORITY

Lisa M. da Silva

M. W. B.

	PRESENT	ABSENT	AYE	NAY	ABSTAIN	MOTION	SECOND
<i>Barnett</i>	✓		✓				
<i>D'Elia</i>	✓		✓				
<i>Hockaday</i>		✓					
<i>Lattimore</i>	✓		✓			✓	
<i>Marshall</i>	✓		✓				
<i>Mojica</i>	✓		✓				
<i>Salerno, Secretary</i>	✓		✓				
<i>Huff, Vice Chair</i>	✓		✓				✓
<i>Bornstad, Chairman</i>	✓				✓		

**RESOLUTION OF THE UNION COUNTY IMPROVEMENT AUTHORITY
APPROVING THE PUBLIC SESSION MEETING MINUTES OF SEPTEMBER 11, 2019**

WHEREAS, the Union County Improvement Authority (the "Authority") has been duly created by an Ordinance of the Board of Chosen Freeholders of the County of Union, New Jersey), as a public body and corporate and politic of the State of New Jersey pursuant to and in accordance with the County Improvement Authorities Law, N.J.S.A. 40:37A-44, *et seq.*; and

WHEREAS, the Clerk of the Authority, pursuant to its By-Laws, shall prepare and retain minutes of its meetings, including its Regular Meetings, and also prepare and retain minutes of any Executive Sessions that occur during a meeting; and

WHEREAS, the Clerk of the Authority has prepared regular minutes of its September 11, 2019 meeting, and has presented the minutes to the Commissioners for review;

NOW, THEREFORE, BE IT RESOLVED by the Union County Improvement Authority that the public session minutes of September 11, 2019 are hereby approved and released for publication in accordance with law.

**Regular Monthly Meeting – Public Session Minutes
September 11, 2019**

The meeting was called to order at 5:05 p.m. by Vice Chairperson Huff

Notice of Compliance of the Open Public Meeting Act was read by Clerk da Silva.

A roll call of Commissioners showed the following present: Commissioners Barnett (via teleconference), D’Elia, Hockaday, Lattimore, Marshall, Mojica, Salerno and Vice Chairperson Huff.

The following Commissioners were absent: Commissioners Bornstad

Others present: Executive Director Daniel P. Sullivan, Linda Stender, Mark Brink, Monica Perkins and Melanie Slowik of the Authority’s staff; Freeholder Christopher Hudak (*via teleconference*); General Counsel, David Minchello., of Rainone Coughlin Minchello, LLC; and Clerk Lisa M. da Silva.

The Pledge of Allegiance was led by Vice Chairperson Huff

Communications – There were no Communications

Public Comment

There were no members of the public present.

Report of Executive Director

There was no report

Report of Committee, Staff and Counsel – Public Session I

Vice Chairperson Huff asked for a nomination for the elections of Treasurer (Resolution 44-2019). Commissioner Salerno nominated Commissioner D’Elia to fill the unexpired terms of Treasurer until February 2020. The nomination was made by Commissioner Hockaday. Seeing no other nominations, the Vice Chairperson Huff closed the floor to nominations and called for a vote on to elect Commissioner D’Elia as Treasurer. All Commissioners present voted in the affirmative.

Vice Chairperson Huff called for a motion to approve the resolution 45-2019, approving the public and executive session minutes of August 7, 2019. The motion was made by Commissioner Salerno and seconded by Commissioner D’Elia with all members present voting in the affirmative except Vice Chairperson Huff who abstained.

Vice Chairperson Huff called for a motion to approve resolution 46-2019, approving a bill list and the release of vouchers for processing and payment, subject to certification that sufficient funds are available. The motion was made by Commissioner Salerno and seconded by Commissioner Lattimore with all members present voting in the affirmative.

Vice Chairperson Huff called for a motion to approve resolution 47-2019, Certifying to the Local Finance Board, the Authority's compliance regarding 2018 annual audit pursuant to N.J.S.A. 40A:5A-17 The motion was made by Commissioner Salerno and seconded by Commissioner Hockaday with all members present voting in the affirmative.

Vice Chairperson Huff called for a motion to approve resolution 48-2019, Authorizing the cancellation of unissued amount of various outstanding Authority County Guaranteed Bonds The motion was made by Commissioner D'Elia and seconded by Commissioner Hockaday with all members present voting in the affirmative.

Vice Chairperson Huff called for a motion to approve resolution 49-2019, Commending Dedicated Public Service of Treasurer Stacey Gunderman. The motion was made by Commissioner Salerno and seconded by Commissioner Hockaday with all members present voting in the affirmative.

Vice Chairperson Huff called for a motion to approve resolution 50-2019, Revising First Amendment to Lease Agreement with Community Hospital Group/JFK Medical Center – Park Madison Property. The motion was made by Commissioner D'Elia and seconded by Commissioner Hockaday with all members present voting in the affirmative.

Vice Chairperson Huff called for a motion to approve resolution 51-2019, authorizing a Shared Services Agreement with the County of Union for the Sports Facilities located in Union County. Freeholder Hudak stated the Authority has a great track record for procuring these type of contracts, citing the previous work done with Runnells Specialized Hospital and the Union County Juvenile Detention Center procurements. He stated he fully supports the Authority to continue to assist the county with these type of procurements for the County. The motion was made by Commissioner Hockaday and seconded by Commissioner Lattimore with all members present voting in the affirmative.

Vice Chairperson Huff called for a motion to approve resolution 52-2019, authorizing Amendment No. 3 to the Shared Services Agreement – Oak Ridge Park. Mr. Sullivan provided an explanation of this amendment to the Commissioners. The motion was made by Commissioner Hockaday and seconded by Commissioner Salerno with all members present voting in the affirmative.

Vice Chairperson Huff called for a motion to approve resolution 53-2019, awarding a contract for multi-sport athletic field and related facilities- Oak Ridge Park. The motion was made by Commissioner Salerno and seconded by Commissioner Lattimore with all members present voting in the affirmative.

Vice Chairperson Huff called for a motion to approve resolutions in mass 54-2019, authorizing a Professional Services Contract to Pinnacle for design phase management services – Space Utilization needs of County Properties Project; 55-2019 authorizing a Professional Services Contract to Remington & Vernick Engineers for traffic study – Space Utilization needs of County Properties

Project; 56-2019 authorizing a Professional Services Contract to CME Associates for technical specifications for site remediation – Space Utilization needs of County Properties; 57-2019, authorizing a Professional Services Contract to French & Parrello Associates for geotechnical consulting services – Space Utilization needs of County Properties; 58-2019 authorizing a Professional Services Contract to Netta Architects for conceptual rendering – Space Utilization needs of County Properties. The motion was made by Commissioner Hockaday and seconded by Commissioner Salerno with all members present voting in the affirmative.

Report on Committees, Staff and Counsel – Executive Session

There were no items to discuss in executive session

Report of Committees, Staff and Counsel – Public Session II

Unfinished Business – there was no unfinished business to discuss

New Business

There was no new business to discuss.

There being no further business to discuss, Vice Chairperson Huff called for a motion to adjourn. The motion was made by Commissioner Hockaday and seconded by Commissioner Lattimore with all members present voting in favor by voice vote. The meeting adjourned at 5:30 p.m.

Respectfully submitted

Lisa M. da Silva
Clerk of the Authority

Ronald Bornstad
Chairman

John Salerno
Secretary