



UNION COUNTY IMPROVEMENT AUTHORITY

Resolution No. 89-2020
Adoption Date: Dec. 2, 2020

No Sufficiency of Funds Required: RT
Form and Legality David Minchello

RESOLUTION APPROVING THE PUBLIC SESSION MEETING MINUTES OF NOVEMBER 4, 2020

WHEREAS, the Union County Improvement Authority (the "Authority") has been duly created by an Ordinance of the Board of Chosen Freeholders of the County of Union, New Jersey), as a public body and corporate and politic of the State of New Jersey pursuant to and in accordance with the County Improvement Authorities Law, N.J.S.A. 40:37A-44, *et seq.*; and

WHEREAS, the Authority Clerk, pursuant to its By-Laws, shall prepare and retain minutes of its meetings, including its Regular Meetings, and also prepare and retain minutes of any Executive Sessions that occur during a meeting; and

WHEREAS, the Authority Clerk has prepared regular session minutes of its November 4, 2020 regular public meeting and has presented the minutes to the Commissioners for review and are annexed hereto.

NOW, THEREFORE, BE IT RESOLVED by the Union County Improvement Authority that the public session minutes of November 4, 2020 are hereby approved and released for publication in accordance with law.

Commissioner	Motion	Second	Yes/Aye	No-Nay	Abstain	Absent
David Barnett		✓	✓			
Steve Hockaday	✓		✓			
Christopher Kolibas						✓
Debra Marshall			✓			
Andrea Mojica			✓			
Ahmed Shehata			✓			
Scott Huff, Vice Chairman			✓			
Sebastian D'Elia, Chairman			✓			



**Regular Public Session Minutes
November 4, 2020**

The meeting was called to order at 5:00 p.m. by Chairman D'Elia. via Zoom Video Conferencing.

Notice of Compliance of the Open Public Meeting Act was read by Clerk da Silva.

A roll call of Commissioners showed the following present: Commissioners Barnett, Hockaday, Kolibas, Marshall, Mojica, Shehata, and Chairperson D'Elia. Due to the State of Emergency relating to the Covid-19 pandemic, all members participated via Zoom video conferencing.

The following Commissioners were absent: Vice Chairperson Huff

Others present: Union County Project Manager Bibi Taylor, Deputy Director Linda Stender, Project Manager Mark Brink, and Administrative Assistant Melanie Slowik all of the Authority's staff; General Counsel, David Minchello, Esq., of Rainone Coughlin Minchello, LLC; and Clerk Lisa M. da Silva.

The Pledge of Allegiance was led by Chairman D'Elia

Communications

There were no communications.

Public Comment

There were no members of the public wishing to speak.

Report of Project Manager

There was no report

Report of Committee, Staff and Counsel – Public Session I

Chairman D'Elia called for a motion to approved resolutions 70-2020 through 88-2020 as a consent agenda. Resolutions are as follows:

70-2020 Approving the Public Session Meeting Minutes of October 7, 2020; **71-2020** Approving the Payment of Bills – Operating Expenses; **72-2020** Approving the Payment of Bills – Capital Project Expenses; **73-2020** Authorizing the Preparation and Submission of an Application to the Local Finance Board Pursuant to Local Authorities Fiscal Control Law and Other Applicable Law and Authorizing Compliance with NJSA 40:37A-56 and Authorizing Certain Actions to be Taken to Obtain the Resolution Contemplated by N.J.S.A. 40:37A-56 and Other Applicable Law, all in Connection with One or More Series of the Authority's County Guaranteed Lease Revenue Refunding Bonds, Series 2021 (Union County Family Court Building Project – Elizabeth); **74-2020** Authorizing The Execution Of A Professional Services Contract To Provide Financial Advisory Services For The Proposed New Union County Government Complex to Lerch Vinci & Higgins LLP; **75-2020** Authorizing a Professional Services Contract for Underwriting Services for the Proposed New Union County Government Complex to NW Financial; **76-2020** Resolution Memorializing Standard Procedures And Requirements For Public



Comments Made During The Authority's Remote Public Meetings; **77-2020** Eliminating The Position of Administrative Assistant To The Board Of The Authority; **78-2020** Eliminating The Position of Clerk To The Board Of The Authority; **79-2020** Eliminating The Position of Deputy Executive Director/Project Manager; **80-2020** Eliminating The Position(s) of Project/Financial Specialist And Project Director; **81-2020** Eliminating The Position of Project Specialist; **82-2020** Creating The Position of Administrative Analyst **83-2020** Creating The Position of Confidential Assistant; **84-2020** Creating The Position of Fiscal Analyst; **85-2020** Establishing Salary Ranges For Employees; **86-2020** Amending The Bylaws of The Authority; **87-2020** Approving Amendment To The Employee Handbook; **88-2020** Appointing the Authority's Affirmative Action and Public Agency Compliance Officer. The motion was made by Commissioner Hockaday and seconded by Commissioner Barnett with all members present voting in the affirmative, except Commissioner Kolibas who abstained on Resolution 70-2020.

Report on Committees, Staff and Counsel – Executive Session

There were no items for discussion in executive session

Report of Committees, Staff and Counsel – Public Session II

Unfinished Business

There was no unfinished business to discuss.

New Business

Mrs. Taylor informed the Board that the Oak Ridge Park Project is approaching completion.

Mrs. Taylor also informed the Board that there were five (5) proposals submitted for the new Union County Government Complex and are currently under legal review.

There being no further business to discuss, Chairman D'Elia called for a motion to adjourn. The motion was made by Commissioner Barnett and seconded by Commissioner Shehata with all voting in favor by voice vote. The meeting adjourned at 5:05 p.m.

Respectfully submitted,

Lisa M. da Silva
Clerk of the Authority

Sebastian D'Elia
Chairman

Steve Hockaday
Secretary