

REQUEST FOR BIDS

FOR

**RENOVATION AND ADDITION OF THE UNION COLLEGE PHYSICAL
EDUCATION CENTER PROJECT**

This Project is being funded through Chapter 12 Bonds - self-refurbishing capital funding for Community Colleges, where the County issues bonds for the construction and the State shares the debt service equally with the County and from County College Reserves

Issued By:

**UNION COUNTY IMPROVEMENT AUTHORITY
10 ELIZABETHTOWN PLAZA, 5TH FLOOR
ELIZABETH, NEW JERSEY 07207**

**Issue Date: June 19, 2025
Due Date: August 19, 2025**

**UNION COUNTY IMPROVEMENT AUTHORITY
REQUEST FOR BIDS
RENOVATION AND ADDITION OF THE UNION COLLEGE PHYSICAL
EDUCATION CENTER PROJECT**

PUBLIC NOTICE

The Union County Improvement Authority (the “Authority”) has issued a Request for Bids (the “RFB”) soliciting Bids from qualified entities (“Bidder(s)”) for the renovation and expansion of the Union College Physical Education Center in Cranford, New Jersey (the “Township”)

Sealed Bids must be received by the Authority on or before **11:00 a.m.**, prevailing time, on **August 19, 2025** (the “Due Date”). Any Bid received after the Due Date will be rejected. Bids must be delivered on or before the Due Date to:

**Union County Improvement Authority
10 Elizabethtown Plaza, 5th Floor
Elizabeth, New Jersey 07207
Attention: Dr. Bibi Taylor, Executive Director**

Sealed Bids must be received by hand delivery, mail, or delivery service in accordance with the instructions provided herein no later than the date and time indicated above. The Authority is not responsible for Bid packages received after the time and place designated, irrespective of the date and time the package was mailed, posted, or left with a delivery service. Bidder assumes any and all risk of late delivery of its Bid package. Bid packages not received on time will be returned to the Bidder unopened. Bids must be enclosed in a sealed envelope, bearing the name and address of the Bidder and labeled “**UNION COLLEGE PHYSICAL EDUCATION CENTER RENOVATION AND EXPANSION PROJECT RFB**”.

Details concerning all RFB documents are set forth in the RFB and may be (i) downloaded at no cost from the Authority’s website at <https://ucimprovementauthority.org/> prior to the Due Date

PRE-BID MEETING: A Pre-Bid Meeting will be held on **June 26, 2025, at 10:00 a.m.** at the College located at 1033 Springfield Ave, Cranford, NJ in room N-4 in the Student Development Building. Bidders are directed to park in Lot #1. Attendance at the Pre-Bid Meeting is not mandatory. However, it is strongly recommended that the Bidder attend the Pre-Bid Meeting, either personally or through a representative identifying themselves as such.

SITE TOUR: A site tour of the Project Area will be conducted immediately following pre-bid meeting on **June 26, 2025**, following the Pre-Bid Meeting referenced above at the Project site located at 1033 Springfield Avenue, Cranford, New Jersey 07016. Attendance at the site tour is also not mandatory. However, it is strongly recommended that the Bidder attend the site tour, either personally or through a representative identifying themselves as such.

If the Bidder has any questions or finds any perceived error or omission in the RFB or any conflict or discrepancy within the RFB, the Bidder shall submit a written Request for Information (“RFI”) to the Authority for interpretation or clarification. The Bidder shall be responsible for delivery of all such RFIs to Dr. Bibi Taylor, Executive Director at btaylorUCIA@ucnj.org, Madelyn Pena at mpena@digrouparchitecture.com, and Troy Marzziotti at tmarzziotti@mastconstruction.com, not later than **August 5, 2025 at 4:00 p.m.** . No oral interpretations and responses will be made. Responses to all RFI will be made by Addenda by no later than **August 8, 2025**.

The RFB constitutes an invitation to submit Bids to the Authority, and does not represent an offer, obligation or agreement on the part of the Authority. The Authority reserves the right to (i) reject any Bid in accordance with N.J.S.A. 40A:11-13.2 and any Bid that is deemed not responsible in accordance with law; and (ii) to waive minor immaterial informalities or technical errors in accordance with law. Bids must be prepared and submitted in the manner set forth in the RFB. The Authority also reserves the right to make modifications or additions to the RFB prior to the Bid submission date. To the extent the Authority, in its sole discretion, determines to amend, modify, supplement, revoke or alter any other material term or condition of the RFB, including, without limitation, the procurement process or the criteria for award, which rights are hereby expressly reserved to the Authority, the Authority will communicate any such change in an Addenda in accordance with N.J.S.A. 40A:11-23c.2, no later than seven (7) days, Saturdays, Sundays, or holidays excepted, prior to the date for acceptance of Bids, to any person who has submitted a Bid or who has received a bid package by certified facsimile transmission.

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By submitting a Bid, each Bidder, without any other act, acknowledges and agrees to comply with each of the terms and conditions of the RFB. Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27 et seq. As a result of the partial Federal funding involved with the Project, Bidders and their subcontractors must also be able to provide a Unique Entity ID (UEI) from Sam.Gov (the System of Award Management) and must maintain an active SAM registration through Final Completion of the Project. Please consult SAM.gov for more information or if you have questions about obtaining an UEI.

The Authority will award a contract or reject all Bids within sixty (60) days after receipt of the Bids unless otherwise agreed by the parties in accordance with applicable law.

Any inconsistency between this notice and the RFB shall be governed by the terms of the RFB.

By Order of the Commissioners of the Union County Improvement Authority