

**UNION COUNTY IMPROVEMENT AUTHORITY NOTICE TO BIDDERS** -- The Union County Improvement Authority (UCIA) is soliciting bids for the Trailside Nature and Science Center Sensory Trail Drainage Improvements, located at 452 New Providence Road, Mountainside New Jersey. Sealed bids will be received by the UCIA at its Administrative Offices located at 10 Elizabethtown Plaza, 5th Floor, Elizabeth, New Jersey 07202 on or before **Tuesday, December 16th at 10:00 AM** prevailing time, at which time the bids will be publicly opened and read aloud.

The bid plans and specifications, drawings, and other related documents for this work ("Bid Documents") may be obtained electronically on or after **Tuesday, November 4<sup>th</sup>, 2025** by completing the request form on the Union County Improvement Authority web site at:

<https://ucimprovementauthority.org>

Questions regarding the bid shall be directed in writing to Bibi Taylor of Union County Improvement Authority, Timothy Hennessy of RSC Architects and Stephen Hoyt of Pennoni Associates via email at [btaylorUCIA@ucnj.org](mailto:btaylorUCIA@ucnj.org), [bidding@rscarchitects.com](mailto:bidding@rscarchitects.com) and [SHoyt@Pennoni.com](mailto:SHoyt@Pennoni.com). Written questions must be sent by **Tuesday, December 2<sup>nd</sup>, 2025 at 5:00 PM**. Any addendum may be obtained electronically on or after **Friday, December 5<sup>th</sup>, 2025 on the Union County Improvement Authority web site at: <https://ucimprovementauthority.org>**. It is the responsibility of the bidder to obtain the addendum.

A **pre-bid meeting** will be held on **Thursday, November 11<sup>th</sup> at 10:00 AM** at the Trailside Nature and Science Center Sensory Trail, located at 452 New Providence Road, Mountainside, New Jersey. A site tour will be conducted immediately following the pre-bid meeting. Attendance at the prebid meeting is not mandatory. However it is strongly encouraged that the bidder attend the prebid meeting, either personally or through a representative identifying themselves as such.

Bidders must be classified by the State of New Jersey, Division of Property Management and Construction (DPMC) under classification code No. C008, No. C009, as well as other documentary requirements as set forth in the **INSTRUCTIONS TO BIDDERS** found in the Bid Documents.

Bids must be accompanied by a certified check, cashier's check or bond of a surety authorized to do business in New Jersey in the amount of ten percent (10%) of the total bid amount, but not exceeding \$20,000, and must be accompanied by a consent of surety stating that surety will provide the bonds required by the Bid Documents, if bidder is awarded a contract.

Bidders shall submit an **original and two copies** of their bid in a sealed envelope, clearly marked on the outside with the words "Trailside Nature and Science Center Sensory Trail Drainage Improvements," and with bidder's name, address, telephone & fax numbers, and date of bid opening. Bids must be delivered to Dr. Bibi Taylor, Executive Director of the UCIA, 10 Elizabethtown Plaza, 5th Floor, Elizabeth, New Jersey 07207, prior to the stated time of bid opening. Late bids will be returned, unopened, to the bidder. The UCIA will not be responsible for late delivery; bidders shall assume full responsibility for timely delivery of their bids.

Bidders are required to comply with the requirements of N.J.S.A. 10:5-31 et seq. and N.J.A.C. 17:27.

The award or rejection of a contract for the project shall be made within sixty (60) days of the bid opening date, except that the bids of any bidders who consent thereto may, at the request of the contracting unit, be held for consideration for such longer period as may be agreed. The UCIA reserves the right to (i) reject any Bid in accordance with N.J.S.A. 40A:11-13.2 and any Bidder that is deemed not responsible in accordance with the law; technical errors in accordance with law.

Union County Improvement Authority  
10 Elizabethtown Plaza, 5th Floor  
Elizabeth, New Jersey 07207